

Bid For: **[Project Title]**

Bid Type: **[Pre-Qualification Required] or [Open Bid – No Pre-Qualification Required]**

Sealed Bids marked "**[Project Title]**" and addressed to **Engineering Services, 6623 – 52 Street, Lloydminster, Alberta, T9V 3T8** will be accepted up to **: :00 PM** local time, on \_\_\_\_\_, **20\_\_**, and will be opened immediately thereafter. There will be no public opening of the Bids. In accordance with the City’s current Purchasing/Procurement Policy, depending on the Total Tender Amount, the project award will be brought before Council at the \_\_\_\_\_, **20\_\_**, regular Council meeting for approval.

The Work generally comprises of:

**[Description of Work]**

Electronic copies, only, of the Bid Documents will be made available to interested **Pre-Qualified or Non-Pre-Qualified [Adjust as needed]** contractors on or after **[Date]**. An electronic copy of the Bid Documents can be requested from the Engineer via the email address provided below or from the City of Lloydminster Bids and Tender website.

A Pre-Tender Meeting will be held on **[Date, Time, suggest one week following tender release]** at the **City of Lloydminster Operations Centre, 6623 – 52 Street, Lloydminster, Alberta, T9V 3T8 [or Project Site]**, to discuss the project parameters and to take questions from potential bidders. Attendance by bidders at this meeting is encouraged, but not mandatory.

Questions associated with the project will be accepted up to **[Time]** on **[Date]**, after which the final addendum, if required, will be issued by **[Date]**.

Subcontractors may view the Bid Documents at the Lloydminster Construction Association.

As provided in Section 00 21 13 – Instructions to Bidders, all Bids shall be accompanied by Bid Security in the amount of **ten percent (10%)** of the Bid Price and documentation of accreditation/recognition issued by a Provincial government in conjunction with an Alberta and/or Saskatchewan Safety Association. Additional mandatory submission requirements outlined in Section 00 41 00 – Bid Form.

The City of Lloydminster reserves the right to accept the Bid which is deemed most advantageous. The lowest or any Bid will not necessarily be accepted.

Questions should be directed to:

Owner

City of Lloydminster  
4420 – 50 Avenue  
Lloydminster, AB T9V 0W2

Telephone:  
Facsimile:  
E-Mail:

Engineer

**[Engineering Consultant Firm]**  
**[Street Address]**  
**[City, Province] [Postal Code]**

Telephone:  
Facsimile:  
E-Mail:

**END OF SECTION**

<b>REVISION LOG</b>		
<b>DATE</b>	<b>REVISION</b>	<b>COMMENTS</b>
10/29/2019	Addition of Bid Type	Clarification to the Bid Type.
1/19/2025	Reference to Section 00 21 13	Clarification to Bid Security.
01/20/2025	Various clerical amendments.	

