CITY OF LLOYDMINSTER CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

2019

MAYOR

Gerald Aalbers

COUNCILORS

Ken Baker Stephanie Brown Munro Aaron Buckingham Michael Diachuk Glenn Fagnan Jonathan Torresan

CITY MANAGER

Dion Pollard

AUDITORS WLS LLP

CONSOLIDATED FINANCIAL STATEMENTS DECEMBER 31, 2019

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of the City of Lloydminster is responsible for the preparation, accuracy, objectivity and integrity of the accompanying consolidated financial statements and all other information contained within this Financial Report. Management believes that the consolidated financial statements present fairly the City of Lloydminster's financial position as at December 31, 2019 and the results of its operations for the year then ended.

The consolidated financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The consolidated financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the consolidated financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the consolidated financial statements.

The City of Lloydminster council carries out its responsibilities for review of the consolidated financial statements principally through its council as a whole. Council meets annually with management and external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to council with and without the presence of management. The City of Lloydminster council has approved the consolidated financial statements.

The consolidated financial statements have been audited by WLS LLP, Chartered Professional Accountants, independent external auditors appointed by the City of Lloydminster. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the City of Lloydminster's consolidated financial statements.

Chief Administrative Officer

May 25, 2020

City of Lloydminster

Chief Financial Officer May 25, 2020

City of Lloydminster



INDEPENDENT AUDITOR'S REPORT

To the Mayor and Councillors of the City of Lloydminster

Opinion

We have audited the consolidated financial statements of the City of Lloydminster, which comprise the consolidated statement of financial position as at December 31, 2019, and the consolidated statements of operations and accumulated surplus, change in net financial assets, and cash flows for the year then ended, and a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the City of Lloydminster as at December 31, 2019, the results of its operations, change in its net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of Consolidated Financial Statements* section of our report. We are independent of the City of Lloydminster in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City of Lloydminster's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City of Lloydminster or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City of Lloydminster's financial reporting process.

Auditor's Responsibility for the Audit of Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with

Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements
 whether due to fraud or error, design and perform audit procedures responsive to those risks, and
 obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk
 of not detecting a material misstatement resulting from fraud is higher than for one resulting from
 error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the
 override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit
 procedures that are appropriate in the circumstances, but not for the purpose of expressing an
 opinion on the effectiveness of the City of Lloydminster's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City of Lloydminster's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City of Lloydminster to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Lloydminster, Alberta May 25, 2020

Chartered Professional Accountants

WLS LLP

CONSOLIDATED STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2019

	2019	2018
Financial Assets		
Cash and temporary investments (Note 3) Receivables	56,934,154	56,649,907
Taxes and grants in lieu of taxes (Note 4)	2,128,790	2,124,418
Trade and other receivables (Note 4)	8,341,501	6,456,166
Land and inventories for resale (Note 5)	17,432,256	17,514,243
Investments (Note 6)	<u>14,268,061</u>	7,275,238
	99,104,762	90,019,972
Financial Liabilities		
Accounts payable and accrued liabilities	7,734,817	8,275,245
Deposit liabilities	992,405	962,631
Deferred revenue (Note 7)	8,842,451	8,121,459
Employee benefit obligations (Note 8)	1,498,688	1,460,168
Provision for landfill closure and post-closure costs (Note 12)	1,194,050	1,219,223
Liability for contaminated sites (Note 13)	304,824	305,824
Long-term debt (Note 14)	32,853,807	35,072,168
Obligations under capital lease (Note 15)		20,988
	53,421,042	55,437,706
Net Financial Assets (Page 8)	45,683,720	34,582,266
Non-Financial Assets		
Inventory for consumption	950,410	687,196
Prepaid expenses	477,344	264,281
Tangible capital assets (Schedule 2)	484,901,669	472,693,361
	486,329,423	473,644,838
Accumulated Surplus (Schedule 1)	\$ <u>532,013,143</u>	\$ <u>508,227,104</u>
Subsequent event (Note 22)		

Approved On Behalf Of Council

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CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS YEAR ENDED DECEMBER 31, 2019

	Budget (Unaudited)	2019	2018
Revenue			
Net municipal taxes (Schedule 3)	36,263,176	36,180,842	35,443,598
User fees and sales of goods	33,331,611	31,636,786	32,227,048
Government transfers for operating (Schedule 4)	3,946,121	4,321,462	4,292,396
Investment income	1,117,000	1,659,207	1,281,979
Penalties and costs of taxes	1,586,300	1,145,155	881,659
Development levies	1,500,500	132,092	136,405
Licenses and permits	1 022 014		
Franchise and concession contracts	1,033,814	917,943	914,536
	6,067,903	5,921,024	5,699,264
Gain (loss) on disposal of tangible capital assets	2.500	9,180	321,740
Other	3,500	<u>110,375</u>	<u>110,188</u>
	83,349,425	82,034,066	<u>81,308,813</u>
Expenditures			
Council and other legislative	1,474,172	1,415,647	1,365,510
Administration	12,166,062	10,119,692	8,916,488
Police	9,663,150	9,536,377	9,067,472
Fire	2,074,439	2,965,887	893,373
Disaster and emergency measures	257,017	175,962	221,932
Bylaw enforcement	1,038,675	898,940	823,721
Road services	8,291,865	7,094,887	6,835,406
Airport	1,138,047	1,093,981	1,056,311
Storm drainage	264,228	300,112	188,465
Water supply and distribution	4,135,654	4,114,325	3,652,807
Wastewater treatment and disposal	2,174,462	1,828,764	1,796,681
Waste management			
Family and community support	3,299,268	3,052,756	2,630,706
Cemetery and crematoriums	1,281,828	1,280,377	1,206,008
Land use planning, zoning and development	48,782	99,960	126,255
	1,500,365	1,174,155	1,376,508
Economic development Subdivision land and development	283,045	242,374	209,892
	1,403,658	285,480	288,287
Parks and recreation	12,169,979	11,889,213	11,885,229
Culture, libraries, museums, halls	2,088,318	2,326,912	2,913,471
Amortization	22,552,514	21,079,048	20,626,024
	87,305,528	80,974,849	76,080,546
Excess (Deficit) Of Revenue Over Expenditures	(3,956,103)	1,059,217	5,228,267
Other			
Contributed assets	-	6,818,976	1,057,734
Government transfers for capital (Schedule 4)	10,750,000	16,160,198	<u>8,967,220</u>
(,,		0,001,220
	10,750,000	22,979,174	10,024,954
Excess (Deficit) Of Revenue Over Expenditures	6,793,897	24,038,391	15,253,221
Accumulated Surplus from Operations, Beginning of Year		508,227,104	492,973,883
Accumulated surplus adjustment (Note 24)		(252,352)	-
Accumulated Surplus from Operations, End of Year		\$ <u>532,013,143</u>	\$ <u>508,227,104</u>

CONSOLIDATED STATEMENT OF CASH FLOWS YEAR ENDED DECEMBER 31, 2019

	2019	2018
Cash Provided By (Used In):		
Operating Activities		
Excess (deficiency) of revenues over expenditures	24,038,391	15,253,221
Accumulated surplus adjustment (Note 24) Amortization	(252,352) 21,079,047	20,626,023
Gain on sale of tangible capital assets	191,866	(321,740)
Contributed tangible capital assets	(6,818,976)	(1,057,734)
Net change in non-cash operating working capital balances	() / / /	(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Decrease (increase) in taxes and grants in lieu of taxes	(4,372)	(318,409)
Decrease (increase) in trade and other receivables	(1,885,335)	1,672,534
Decrease (increase) in land and inventories for resale	81,987	18,749
Decrease (increase) in investments	(6,992,823)	(2,078,150)
Decrease (increase) in inventory for consumption	(263,214)	(5,229)
Decrease (increase) in prepaid expenses	(213,063)	67,534
Increase (decrease) in accounts payable and accrued liabilities Increase (decrease) in deposit liabilities	(540,428) 29,774	(2,397,331) 254,292
Increase (decrease) in deferred revenue	720,992	(260,656)
Increase (decrease) in employee benefit obligations	38,520	173,978
Increase (decrease) in provision for landfill closure and	00,020	170,070
post-closure costs	(25,173)	144,733
Increase (decrease) in liability for contaminated sites	(1,000)	
	29,183,841	31,771,815
Capital Activities		
Acquisition of tangible capital assets	(26,717,879)	(19,893,807)
Proceeds on disposal of tangible capital assets	<u> 57,634</u>	<u>388,741</u>
	(26,660,245)	(19,505,066)
Investing Activities		
Temporary investments (acquired) matured	(18,352,165)	(16,490,410)
Decrease (increase) restricted cash and cash equivalents	<u>3,265,021</u>	<u>4,193,595</u>
Einanaina Astivitiaa	(15,087,144)	<u>(12,296,815</u>)
Financing Activities Long-term debt advanced (repaid)	(2,218,361)	(2,159,258)
Obligations under capital lease advanced (repaid)	(2,210,301)	(2, 139,230)
obligations and or capital loads advantoed (repaid)	(20,300)	(10,102)
	<u>(2,239,349</u>)	<u>(2,177,360</u>)
Change in cash and cash equivalents during the year	(14,802,897)	(2,207,426)
Cash and Cash Equivalents, Beginning of Year	<u> 18,508,718</u>	20,716,144
Cash and Cash Equivalents, End of Year	\$ <u>3,705,821</u>	\$ <u>18,508,718</u>
Cook and sook aminulants to read to read.		
Cash and cash equivalents is made up of:	7 004 570	25 060 407
Cash (Note 3) Less: restricted portion of cash (Note 3)	7,001,579	25,069,497
Less. resulcted portion of Cash (Note 3)	<u>(3,295,758</u>)	<u>(6,560,779</u>)
	\$ <u>3,705,821</u>	\$ <u>18,508,718</u>

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS YEAR ENDED DECEMBER 31, 2019

	2019	2018
Excess Of Revenue Over Expenditures	24,038,391	15,253,221
Amortization of tangible capital assets	21,079,047	20,626,023
Proceeds on disposal of tangible capital assets	57,634	388,741
Change in inventories and prepaid expenses	(476,277)	62,305
(Gain) loss on sale of tangible capital assets	191,866	(321,740)
Construction in progress	(4,597,083)	(2,119,851)
Accumulated surplus adjustment (Note 24)	(252,352)	-
Acquisition of tangible capital assets	<u>(28,939,772</u>)	<u>(20,951,541</u>)
Increase (Decrease) in Net Financial Assets	11,101,454	12,937,158
Net Financial Assets, Beginning Of Year	34,582,266	21,645,108
Net Financial Assets, End Of Year	\$ <u>45,683,720</u>	\$ <u>34,582,266</u>

CONSOLIDATED SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS YEAR ENDED DECEMBER 31, 2019 (SCHEDULE 1)

	Unrestricted	Restricted	Unrestricted	Equity in		
	Surplus	Reserves	Reserves	TCA	2019	2018
Balance, beginning of year	30,525,485	10,251,485	29,849,929	437,600,205	508,227,104	492,973,883
Excess (deficiency) of revenues over expenses	24,038,391	-	. ·	-	24,038,391	15,253,221
Accumulated surplus adjustment (Note 24)	(252,352)	-	-	-	(252,352)	-
Unrestricted funds designated for future use	(25,532,466)	3,667,865	21,864,601	-	•	-
Reserve funds used for operations	878,608	-	(878,608)	-	-	-
Reserve funds used for tangible capital assets	-	(2,506,633)	(13,192,524)	15,699,157	-	-
Current year funds used for tangible capital assets	(11,018,722)	-	-	11,018,722	-	-
Contributed tangible capital assets	(6,818,976)	-	-	6,818,976	-	-
Disposal of tangible capital assets	249,500	-	-	(249,500)	-	-
Annual amortization expense	21,079,047	-	-	(21,079,047)	-	-
Long term debt repaid	(2,239,349)			2,239,349		
Balance, end of year	\$ <u>30,909,166</u>	\$ <u>11,412,717</u>	\$ <u>37,643,398</u>	\$ <u>452,047,862</u>	\$ <u>532,013,143</u>	\$ <u>508,227,104</u>

CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS YEAR ENDED DECEMBER 31, 2019 (SCHEDULE 2)

		Land		Machinery &	Engineering	Total	Total
	Land	Improvements	Buildings	Equipment	Structures	2019	2018
Cost							
Balance, beginning of year	26,693,255	9,419,544	158,071,942	58,629,263	496,166,067	748,980,071	727,338,468
Additions	-	5,497,105	929,309	4,752,573	17,760,785	28,939,772	20,951,541
Construction in progress	-	-	26,036	2,662,974	1,908,073	4,597,083	2,119,851
Disposals			<u>(10,000</u>)	(597,428)	<u>-</u>	(607,428)	(1,429,789)
Balance, end of year	26,693,255	14,916,649	159,017,287	65,447,382	515,834,925	781,909,498	748,980,071
Accumulated Amortization							
Balance, beginning of year	-	361.889	53,581,495	39,469,495	182,873,831	276,286,710	257,023,475
Amortization	-	984,450	3,935,547	4,179,850	11.979.200	21,079,047	20,626,023
Accumulated amortization on		,	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	.,	, ,	,,	20,020,020
disposals	-	-	(2,000)	(355,928)	-	(357,928)	(1,362,788)
Balance, end of year	<u> </u>	1,346,339	57,515,042	43,293,417	194,853,031	297,007,829	276,286,710
Net Book Value of Tangible							
Capital Assets	\$26,693,255	\$ <u>13,570,310</u> \$	<u>101,502,245</u> \$	22,153,965 \$	320,981,894 \$	484,901,669 \$	472,693,361

CONSOLIDATED SCHEDULE OF PROPERTY AND OTHER TAXES YEAR ENDED DECEMBER 31, 2019 (SCHEDULE 3)

	Budget (Unaudited)	2019	2018
Taxation			
Real property taxes Residential land and improvements Non-residential land and improvements Machinery and equipment	36,602,571 12,771,772 1,435,454	36,577,554 12,796,014 1,436,999	36,650,544 12,430,474 1,417,677
Farmland Railway Linear property	32,447 6,500 <u>665,668</u>	32,482 3,503 666,385	32,101 3,331 627,145
	51,514,412	51,512,937	51,161,272
Government grants in place of property taxes Federal Provincial - Alberta Provincial - Saskatchewan Lloydminster Business Improvement District Local improvement	15,517 27,495 66,177 109,189	15,517 20,622 66,178 102,317 8,977	15,822 28,353 62,038 106,213 141,312 34,272
		•	
Requisitions	51,669,422	51,658,503	51,443,069
Lloydminster Public School Division Lloydminster Catholic School Division Lloydminster Business Improvement District	12,182,708 3,223,538 — 	12,238,946 3,238,715 —- 	12,530,248 3,324,391 144,832
Net Municipal Taxes	\$ <u>36,263,176</u>	\$ 36,180,842	\$ <u>35,443,598</u>

CONSOLIDATED SCHEDULE OF GOVERNMENT TRANSFERS YEAR ENDED DECEMBER 31, 2019 (SCHEDULE 4)

	Budget (Unaudited)	2019	2018
Transfers for Operating Conditional Grants:			
Federal	30,000	41,630	132,413
Alberta	1,461,114	1,574,001	1,560,976
Saskatchewan	2,385,395	2,343,126	2,234,286
Local	60,612	361,422	364,721
Other	9,000	<u>1,283</u>	
	3,946,121	4,321,462	4,292,396
Transfers for Capital Conditional Grants:			
Federal	6,000,000	4,052,426	-
Alberta	4,150,000	10,821,634	8,370,151
Saskatchewan	600,000	<u>1,286,138</u>	597,069
	10,750,000	16,160,198	8,967,220
	\$ <u>14,696,121</u>	\$ <u>20,481,660</u>	\$ <u>13,259,616</u>

CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURES YEAR ENDED DECEMBER 31, 2019 (SCHEDULE 5)

For the year ended December 31, 2019 (in thousands)

	General Government	Recreation & Culture	Planning & Development	Environmental Services	Protective Services	Transportation	Public Health & Welfare	Total	2018 Total
Revenue									
Net municipal taxes	36,181	-	-	_	_	_	_	36,181	35,444
User fees and sales of goods	202	4,786	862	24,454	230	882	221	31,637	32,227
Government transfers for operating	2,144	710	27	19	803	52	567	4,322	4,292
Investment income	1,638	21	-	-		-	-	1,659	1,282
Penalties and costs of taxes	319	-	-	-	826	-	-	1,145	881
Development levies	-	-	132	-	-	-	-	132	136
Licenses and permits	572	-	245	-	7	94	-	918	915
Franchise & concession contracts Gain (loss) on disposal of	5,921	-	-	-	-	-	-	5,921	5,699
capital assets	9	-	-	-	-	-	-	9	322
Other	34	49		11			16	110	111
	47,020	5,566	1,266	24,484	1,866	1,028	804	82,034	81,309
Expenditures									
Salaries, wages and benefits	8,589	8,474	1,100	3,258	5,515	2,806	291	30,033	27,369
Contracted and general services	1,438	2,526	515	3,217	7,807	2,577	243	18,323	16,349
Materials and goods	384	1,464	83	1,010	185	540	16	3,682	3,864
Utilities	479	1,503	3	1,619	70	2,130	3	5,807	6,012
Transfers to local boards or agencies	-	182	_	-	-		826	1,008	746
Bank charges	29	47	-	-	-	-	-	76	50
Interest on long term debt	616	25	-	191	-	135	-	967	1,065
Amortization	2,026	2,775	3	<u>8,200</u>	<u>763</u>	7,285	27	21,079	20,626
	13,561	16,996	1,704	17,495	14,340	15,473	1,406	80,975	76,081
Excess (Deficiency) of Revenue Over Expenditures	33,459	(11,430)	(438)	6,989	(12,474)	(14,445)	(602)	1,059	5,228
Other									
Contributed assets	_	_	6,819					6.819	4.050
Government transfers for capital	<u>-</u>	<u>76</u>	77	<u>6,159</u>	12	9,836	-	16,160	1,058 8,967
Excess (Deficiency) of Revenue Over Expenditures	\$ <u>33,459</u>	\$ <u>(11,354</u>)	\$ <u>6,458</u>	\$ <u>13,148</u>	\$ <u>(12,462)</u>	\$ <u>(4,609)</u>	\$ (602)	\$ 24,038	\$ <u>15,253</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

1. Significant Accounting Policies

The consolidated financial statements of the City of Lloydminster (the "City") are the representations of management prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the City are as follows:

a) Reporting Entity

The consolidated financial statements include the assets, liabilities, revenues, expenses, changes in accumulated surplus, changes in net financial assets (debt) and cash flows of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the City and are, therefore, accountable to the City council for the administration of their financial affairs and resources. Included with the municipality are the following:

Lloydminster Public Library

Lloydminster Family and Community Support Services

The schedule of taxes levied includes requisitions for education that is not part of the municipal reporting entity. Interdepartmental and organizational transactions and balances are eliminated.

b) Basis of Accounting

The consolidated financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay, with the exception of pension expenditures as disclosed in 1(d) and (e).

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

c) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

1. Significant Accounting Policies (continued)

d) Defined Contribution Plan

The City participates in a multi-employer defined contribution pension plan for certain employees. Under the plan, the City's obligations are limited to their contributions. These contributions are recorded as expenditures in the year in which they become due.

e) Registered Retirement Savings Plan

The City participates in a registered retirement savings plan for certain employees. Under the plan, the City's obligations are limited to their contributions. These contributions are recorded as expenditures in the year in which they become due.

f) Investments

Investments are recorded at cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

g) Land Held for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and leveling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads and sidewalks are recorded as tangible capital assets under their respective function.

h) Revenue Recognition

Government transfers are the transfer of assets from the senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future or are the result of a direct financial return. Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue.

i) School Requisitions

Requisitions are paid on a cash basis. As taxes are collected, requisitions plus any penalties are accumulated and remitted to the requisitioning authority in the month following collection. This collection of funds by the municipality for school boards are collected and remitted in accordance with relevant legislation.

j) Developers' Levies

Developers' levies, also known as Offsite Levies, are calculated using the rates established by bylaw at the time of the agreement execution. Although there are external restrictions associated with the funds received via legislation and/or agreement, the City has prepared the necessary future planning information required to determine an appropriate allocation of these funds. The levies received are divided and allocated to specific reserves and disbursed/drawn upon in accordance with the latest version of the City's reserve policy.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

1. Significant Accounting Policies (continued)

k) Landfill Closure and Post-Closure Liability

Pursuant to The Environmental Management and Protection Act of Saskatchewan, the City is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground monitoring, leachate control, and visual inspection. The requirement is being provided for over the estimated remaining life of the landfill site based on usage.

I) Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

1. Significant Accounting Policies (continued)

m) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated Change in Net Financial Assets (Debt) for the year.

i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	7 - 25 years
Buildings	10 - 45 years
Engineering structures	10 - 75 years
Machinery and equipment	3 - 50 years

Amortization is not charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

iv) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

v) Cultural and Historical Tangible Capital Assets

Works of art for display are not recorded as tangible capital assets.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

2. Financial Instruments

The City's financial instruments consist of cash and temporary investments, accounts receivable, investments, accounts payable and accrued liabilities, deposit liabilities, employee benefit liabilities and long term debt. It is management's opinion that the City is not exposed to significant interest or currency risks arising from these financial instruments.

The City is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the City provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instrument approximates fair value.

3. Cash and Temporary Investments

	2019	2018
Cash	7,001,579	25,069,497
Temporary investments	<u>49,932,575</u>	<u>31,580,410</u>
	\$_56,934,154	\$ 56,649,907

Cash consists of cash on hand and balances with banks and brokers available for operations. Temporary investments are short-term deposits with maturities of one year or less.

Included in cash are restricted monies totaling \$3,295,758 (2018 - \$6,560,779) and included in temporary investments are restricted monies totaling \$4,659,188 (2018 - \$0). All restricted funds are received through government transfers to be used exclusively for operating and capital projects, amounts have been recorded through deferred revenue and restricted reserves.

The City has been approved for a demand operating credit facility with a maximum borrowing limit of \$12,500,000 that bears interest at the prime rate minus 0.75% per annum. The balance drawn on the revolving loan at December 31, 2019 was \$0 (2018 - \$0). This credit facility is secured by all book accounts and book debt.

4. Receivables

	2019	2018
Current taxes and grants in lieu of taxes Arrears taxes receivable	1,451,031 <u>677,759</u>	1,618,495 505,923
	2,128,790	2,124,418
Trade accounts receivable Utility receivable GST receivable Other receivable Less: allowance for doubtful accounts	4,482,434 2,076,622 426,630 1,609,983 (254,168)	1,304,995 3,382,175 774,159 1,220,375 (225,538)
	<u>8,341,501</u>	6,456,166
	\$ <u>10,470,291</u> \$	8,580,584

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

5. Land and Inventories for Resale

0.	Land and inventories for Resale	2019	2018
	Residential:		
	Land to be developed	2,725,560	2,732,560
	Available for sale	3,405,039	3,486,371
		6,130,599	6,218,931
	Commercial:		
	Land to be developed	62,418	62,418
	Available for sale	5,690,602	5,673,337
		5,753,020	5,735,755
	Raw land held for future development	5,495,112	5,495,112
	Gift shop inventory for recreation and cultural facilities	<u>53,525</u>	64,445
		\$ <u>17,432,256</u>	\$ <u>17,514,243</u>
6.	Investments		
		2019	2018
	Equity shares	42,520	43,404
	Notes and deposits	14,225,541	7,231,834
		\$ <u>14,268,061</u>	\$ <u>7,275,238</u>

Notes and deposits have effective interest rates ranging from 2.61% to 3.98% with maturity dates between February 2021 and August 2024. Investment book values are equal to fair market values as at December 31, 2019.

7. Deferred Revenue

Deferred revenue consists of funds received which relate to expenditures to be incurred in future periods, as follows:

	2019	2018
Alberta - Municipal Sustainability Initiative - Capital	1,262,443	2,907,197
Alberta - Resilience Grant	•	2,681,640
Alberta - Municipal Water/Wastewater Partnership	4,659,188	-
Alberta - Community Partnership Program	122,840	-
Saskatchewan - Lotteries	20,354	-
Other grants	-	5,500
Prepaid taxes	2,105,734	1,768,845
Prepaid licenses, rental and utilities	553,866	614,163
Gift certificates	93,727	115,468
Other	24,299	28,646
	\$ <u>8,842,451</u>	\$ <u>8,121,459</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

8. Employee Benefit Obligations

	2019	2018
Regular payroll	708,189	636,657
Vacation	285,678	325,002
Post-employment benefits	504,821	498,509
	\$ <u>1,498,688</u>	\$ <u>1,460,168</u>

Regular payroll

The regular payroll liability is comprised of payroll owed to employees for days worked that will not be paid until the next fiscal year.

Vacation

The vacation liability is comprised of the vacation time that employees are deferring to future years. Employees have either earned the benefits (and are vested) or are entitled to these benefits within the next budgetary years.

Post-employment benefits

The City provides a sick leave benefit plan. This plan is based on the accumulation of sick leave credits to a maximum of 120 days. If not utilized during their employment term, the employee is entitled to a cash payment upon retirement based on one-half of the accumulated credit, subject to being a minimum of 55 years of age and 10 years of employment with the City.

The City has not obtained an actuarial accounting valuation for the sick leave benefit plan. The maximum accumulated sick leave liability is \$3,865,494 (2018 - \$3,659,649). The City does not expect to have to pay the full amount and has accrued only a portion of the total liability.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

9. Salary and benefits disclosure

Disclosure of salaries and benefits for elected Lloydminster officials, the City Manager, and designated officers as required by the Lloydminster Charter which follows Alberta Regulation 313/2000 and is as follows:

	Salaries ⁽¹⁾	Benefits & Allowances (2)	2019	2018
Mayor				
Gerald Aalbers	101,450	16,442	117,892	116,319
Councilors				
Ken Baker	37,225	1,600	38,825	37,457
Stephanie Brown Munro	39,425	1,600	41,025	41,057
Aaron Buckingham	39,625	6,179	45,804	40,370
Michael Diachuk	39,625	6,157	45,782	45,215
Glen Fagnan	39,425	6,148	45,573	46,334
Jonathan Torresan	41,225	1,600	42,825	41,257
City Manager				
Dion Pollard	209,466	25,988	235,454	211,725
Designated Officers (3)	501,692	46,336	548,028	460,440
	\$ <u>1,049,158</u>	\$ <u>112,050</u>	\$ <u>1,161,208</u>	\$ <u>1,040,174</u>

⁽¹⁾ Salaries above includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration. Differences among Councillors is due to committee meeting requirements and portfolio.

⁽²⁾ Contributions made by the municipality on behalf of councillors or officers, such as pension, health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long term disability, IT allowance and car allowances.

⁽³⁾ Designated officers include the City Assessor, City Clerk and City Treasurer. The City Treasurer role was partially vacant for a period of time in 2018.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

10. Defined Contribution Plan

The Manulife Financial Pension Plan is funded by employee and employer contributions at a rate of 5% of the employee's earnings. Pension benefits are based on accumulated contributions and investment earnings. Under the defined contribution plan, the City's obligations are limited to its contributions.

Details of the Manulife Financial Pension Plan are as follows:

	2019	2018
Number of active City members	223	211
Member contributions for the year	\$ 632,083	\$ 600,502
City contributions for the year	\$ 625,713	\$ 584,403

11. Registered Retirement Savings Plan

The Manulife RRSP Plan is funded by employee and employer contributions at rates ranging between 5-7% of the employee's earnings. Benefits are based on accumulated contributions and investment earnings. Under the RRSP plan, the City's obligations are limited to its contributions.

Details of the Manulife RRSP Plan are as follows:

	2019	2018
Number of active City members	163	141
Member contributions for the year	\$ 553,218 \$	467,674
City contributions for the year	\$ 464,587 \$	399,528

During 2019, a collective agreement for Fire employees added RRSP contributions.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

12. Landfill Closure and Post-Closure Liability

Landfill closure and post-closure care requirements have been defined in accordance with The Environmental Management and Protections Act of Saskatchewan and include final covering and landscaping of the landfill, pumping of ground water, methane gas and leachate management, and ongoing environmental monitoring, site inspections and maintenance.

The estimated total liability is based on the information provided by the 2019 Preliminary Closure and Reclamation Plan. The costs are determined by the sum of discounted future cash flows for closure and post-closure activities for 25 years after closure using a discount rate of 3.29% and assuming annual inflation of 2%.

The accrued liability portion is based on the cumulative capacity of Phase 1 of the landfill used at year end compared to the estimated total Phase 1 landfill capacity. Based on the 2016 Waste Management Facility Master Plan prepared by an independent consultant, which identifies four phases, management estimates that 36.39% of the total Phase 1 capacity has been utilized. The Phase 1 site is expected to reach capacity in approximately the year 2032. In prior years, the City referenced the 2006 Functional Study prepared by an independent consultant which identified two phases.

The City has not yet designated assets for settling closure and post-closure liabilities.

The following summarizes the total net present value for the estimated costs of Phase 1 of the Sanitary Landfill closure and post closure care:

	2019	2018
Estimated closure and post-closure costs, present value	\$ 3,281,498	\$ 6,896,058
Estimated capacity used	36.39 %	17.68 %
Amount accrued to December 31, 2019	\$ 1,194,050	\$ 1,219,223

13. Liability for Contaminated Sites

As of December 31, 2019, the liability for contaminated sites includes sites associated with former City operations or where the City has accepted responsibility. A liability is recognized when contamination exceeds an existing environmental standard.

The nature of the contamination includes hydrocarbons, chlorides, nitrates and asbestos. The sources of contamination include fuel handling, vehicle storage and maintenance, salt storage, and construction materials.

Liability estimates are based on environmental site assessments. The City has recognized a decrease in the liability over the prior year due to one property being decommissioned. The total liability for the remediation of contaminated sites is \$304,824 (2018 - \$305,824).

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

14. Long Term Debt

	2019	2018
Tax supported debentures Self supported debentures	26,732,302 	28,490,607 6,581,561
	\$ <u>32,853,807</u>	\$ 35,072,168

The current portion of long-term debt amounts to \$2,279,125 (2018 - \$2,218,362).

Principal and interest repayments are as follows:

	Principal	Interest	Total
2020	2,279,125	918,121	3,197,246
2021	2,341,595	855,651	3,197,246
2022	2,405,820	791,426	3,197,246
2023	2,471,852	725,394	3,197,246
2024	2,539,742	657,504	3,197,246
Thereafter	20,815,673	2,927,897	23,743,570
	\$ <u>32,853,807</u>	\$ <u>6,875,993</u>	\$ <u>39,729,800</u>

Debenture debt is repayable to the Alberta Capital Finance Authority and bears interest at rates ranging from 1.835% to 3.058% per annum and matures in periods September 2025 through December 2036.

Debenture debt is issued on the credit and security of the City at large.

Interest on long-term debt amounted to \$978,884 (2018 - \$999,029).

15. Obligations Under Capital Lease

			2019	2018
a)	Capital lease - reelmasters	\$		20,988

a) The capital lease interest rate was 7.50% per annum, repayable in blended payments of \$3,665 for the months of May through October each year. The lease expired November 1, 2019. It was secured by the specified equipment.

Included in interest on long term debt is \$1,003 (2018 - \$2,572) of interest paid on capital lease obligations.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

16. Debt Limits

Section 185(1) of the Lloydminster Charter requires that debt and debt limits follow the regulations of the Alberta Municipal Government Act. Alberta Regulation 255/2000 requires the City's debt and debt limit be disclosed as follows:

	2019	2018
Total debt limit Total debt	122,351,202 <u>32,853,807</u>	121,933,573 35,093,156
Amount of debt limit unused	\$ <u>89,497,395</u>	\$ <u>86,840,417</u>
Debt servicing limit Debt servicing	20,391,867 <u>3,197,246</u>	20,322,262 3,218,234
Amount of Debt Servicing Limit Unused	\$ <u>17,194,621</u>	\$ <u>17,104,028</u>

The debt limit is calculated at 1.5 times revenue of the City (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the City, rather, the financial statements must be interpreted as a whole.

17. Segment Disclosures

The City provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1. Refer to the Schedule of Segmented Disclosure (Schedule 5).

2010

2019

18. Equity in Tangible Capital Assets

	2019 2010	
Tangible capital assets (Schedule 2) Accumulated amortization (Schedule 2) Long-term debt (Note 14) Obligations under capital lease (Note 15)	781,909,498 748,980,071 (297,007,829) (276,286,710) (32,853,807) (35,072,168) (20,988)	
	\$452,047,862 \$437,600,205	

19. Accumulated Surplus

Accumulated surplus consists of unrestricted, restricted and amounts invested in tangible capital assets as follows:

	2019	2018
Unrestricted surplus Unrestricted reserves Restricted reserves Equity in tangible capital assets (Note 18)	30,909,166 37,643,398 11,412,717 <u>452,047,862</u>	30,525,485 29,849,929 10,251,485 437,600,205
	\$ <u>532,013,143</u>	\$ <u>508,227,104</u>

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

20. Commitments

As approved by City Council on February 27, 2017, the City entered into an agreement to supply water to the Alberta Central East Water Corporation. Under the terms of the agreement in effect, as amended, until January 1, 2038, the City has agreed, subject to specified events deemed to be beyond the control of the City, to supply a maximum of 2,331 cubic meters per day at a normal pressure range of 280-455 kilopascal to the point of delivery.

As approved by City Council on March 23, 1983, the City has entered into an agreement to host paintings for a fee of \$10,000 annually. The term of this agreement shall be for a term of 99 years commencing May 1983.

21. Franchise Fees

Disclosure of franchise fees under each utility franchise agreement entered into by the City as required by Alberta Regulation 313/2000 is as follows:

	Budget	Actual	Actual
	2019	2019	2018
Power Utility			
ATCO Electric	3,200,000	3,202,710	3,150,107
SaskPower	555,000	<u>561,968</u>	<u>546,911</u>
Gas Utility ATCO Gas	3,755,000	3,764,678	3,697,018
	2,312,903	2,156,346	2,002,245
	\$ <u>6,067,903</u>	\$ <u>5,921,024</u>	\$ <u>5,699,263</u>

22. Subsequent Events

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has had a significant financial, market and social impact on the City's operations. As a result, the City declared a state of local emergency effective March 19, 2020. A number of closures, cancellations and service reductions have since occurred, which will impact each reporting segment across the organization.

The City has experienced the following indicators of financial implications in relation to the pandemic:

- Closure of all recreation facilities and related amenities and events, effective March 23, 2020, until further notice
- Closure of offices and partial closure of City Hall to the public while staff are required to work from home for those able to do so
- Deferral of property tax penalty deadlines to November 10, 2020
- Deferral of utility penalties until September 30, 2020, for all invoices dated after April 1, 2020
- Deferral of accounts receivable invoice finance charges from net 30 to net 60 days until September 30, 2020, for all invoices dated after April 1, 2020
- Deferral of outstanding business license collections until September 30, 2020

The City's response to COVID-19 presents uncertainty over future cash flows, may cause significant changes to assets or liabilities, and may have a significant impact on future operations. Due to the unprecedented nature of this event, it is not feasible to estimate the full financial impact on the City at this time. On May 5, 2020, Council passed a bylaw to increase the line of credit by \$12.5 million, this will bring the total available line of credit to \$25 million.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

23. Approval of Financial Statements

Council and Management have approved these consolidated financial statements.

24. Controlled Entity

In previous years, the Vic Juba Community Theatre was a controlled entity and the assets, liabilities, accumulated surplus, revenues and expenses were consolidated in the City's financial statements. During the year, it was determined that the entity was no longer controlled and therefore is not consolidated as at December 31, 2019. Accumulated surplus of the entity has been removed during the year.

25. Comparative Amounts

Certain 2018 comparative figures have been reclassified to conform with the financial statement presentation adopted in the current year. The reclassifications resulted in no effect on reported net income.