**2024 Family & Community Support Services (FCSS) Lloydminster**

**Grant Funding Application**

**Deadline for Submission: October 3, 2023 – 4:00 pm**

**PURPOSE**

The Family and Community Support Services (FCSS) Lloydminster Grant Funding Program is a source of financial assistance provided by the Province of Alberta and the City of Lloydminster. The funds are to be used to enhance and enrich preventative programs and services within the City of Lloydminster.

**GRANT APPLICATION PREPAREDNESS**

We ask that you review the following documents in order prepare a successful application. Please check the box beside each section once completed.

[ ]  Review the FCSS Lloydminster Grant Guidelines to learn more about the program, eligibility and submission requirements.

[ ]  Review the [**FCSSAA "What is Prevention"**](https://www.lloydminster.ca/en/living-in-lloydminster/resources/Documents/FCSS/FCSSAA---What-is-Prevention.pdf) which outlines prevention and community development as it relates to the FCSS Program, including the different levels of prevention.

[ ]  Review the [**Program Advice Inventory Listing (PAIL)**](https://www.lloydminster.ca/en/living-in-lloydminster/resources/Documents/PAIL.pdf) which provides detailed information about the eligibility or non-eligibility of programs. Use this tool to determine if your program qualifies for funding.

[ ]  Consult either the [**FCSS Measures Bank**](https://www.lloydminster.ca/en/living-in-lloydminster/resources/Documents/FCSS/FCSS-Measures-Bank.xlsx) or the [**FCSS Children and Youth Measures Bank**](https://www.lloydminster.ca/en/living-in-lloydminster/resources/Documents/FCSS/FCSS-Children--Youth-Measures-Bank.xlsx) as all applications must be in alignment with a strategic direction, outcome, indicator, and measure question from the FCSS Measures Bank. Programs that target the general community, adults, or families would use the FCSS Measures Bank. Provincial Priority Measures are preferred.

**FCSS Lloydminster Grant Funding Guidelines**

**GRANT PERIOD**

The grant period is January 1 to December 31, 2024. The program must take place and expenditures must occur within this period.

**ELIGIBILITY**

**Eligible Programs**

Services provided under a program must:

1. be of a preventive nature(see FCSSAA–What is Prevention)that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity, and
2. do one or more of the following:
	1. help people develop independence, strengthen coping skills and become more resistant to crisis;
	2. help people develop an awareness of social needs;
	3. help people develop interpersonal and group skills which enhance constructive relationships among people;
	4. help people and communities assume responsibility for decisions and actions which affect them; and/or
	5. provide opportunities for residents to become active participants in the community.

**Eligible Expenses**

1. Please refer to the FCSS Program Advice Inventory Listing (PAIL)for Eligible/Ineligible Programs. (Please see lloydminster.ca/grants for more information.)

**Ineligible Expenses**

1. Costs ineligible for FCSS funding are:
2. the purchase of land or buildings;
3. the construction or renovation of a building;
4. the purchase of motor vehicles;
5. any costs required to sustain an organization that do not relate to direct service delivery under the program; and/or
6. municipal property taxes and levies.

**OBLIGATIONS OF GRANT RECIPIENTS**

1. The grant period is January 1 to December 31.
2. The program must take place and expenditures must occur within this grant period.
3. Use the grant for the sole purpose of the approved program within the grant period outlined in this application.
4. Acknowledge the support of FCSS Lloydminster in all print and publicity material related to the program.
5. Submit a Final Report in the form set out by FCSS. The final report is due January 15, 2025. It must include, but not be limited to:
	1. a brief description of the approved program;
	2. a program outcome report;
	3. a signed financial statement; and
	4. copies of print material (ads, press releases, programs, etc.).

**Mail or Drop-off to:**

City Hall

Attn: FCSS Lloydminster

4420 – 50 Avenue

Lloydminster, AB T9V 0W2

OR

**Email a Signed PDF to:**

fcss@lloydminster.ca