

Development Permit Application

Applicant/Business Name: [REDACTED]

Address: 5227-158E

Lot: 9 Block: 57 Plan: 074-0287

Tax Roll # 22190438000 Land Use District: R1

PERMITTED Or DISCRETIONARY Application Fee: \$480⁰⁰

Invoice/Receipt # 997993 Method of Payment: VISA

HBB-MAJOR

DP Application # 25-4790 DP # _____

NOD Issued Date: _____ APPROVED or REFUSED

Development Officer Signature: _____

Need owner Auth. Rcvd ✓

Your personal information will be collected under the authority of Section 25 of the *Local Authority Freedom of Information and Protection of Privacy Act*. Information will only be used to administer the Business Licence application. If you have any questions about the collection please contact the Office of the City Clerk at 780-875-6184 or email cityclerk@lloydminster.ca.

Business Licence Application

BUSINESS LICENCE TYPE

The following questions will be used to determine the type of business licence you are applying for.

Will your business be located within the City of Lloydminster? *

- Yes
- No

Which of the following apply to your business? *



- Child Care Facility
- Not-for-Profit
- Farmers Market
- Mobile Vendor
- Pop Up Store
- Professional
- Youth Entrepreneur
- None of the above

PLEASE TELL US ABOUT YOUR BUSINESS

Please describe your business activity *

Construction

What industry does your company fall under: *

23- Construction

Does your business sell any of these products? (Check all that apply)

- Tobacco/Flavoured, Vapour Products Retailer
- Cannabis Retailer

Business Licence Application

BUSINESS CIVIC/OPERATING ADDRESS

Is your business incorporated? *

- No
 Yes

Legal/Corporate Name *

Province/State: *

AB

Phone Number: *

Fax Number:

Is this address a residential property in Lloydminster? *

- Yes
 No

Does the business have multiple physical locations in the City of Lloydminster? *

- Yes
 No

BUSINESS MAILING ADDRESS

Is the mailing address the same as the physical address? *

- Yes
 No

OTHER INFORMATION

Business Start Date *

10/25/2021



How long has your company been in business (Years)? *

4

Number of Full Time Employees (including owner): *

4

Number of Part Time Employees: *

0

What is the square footage of the business? *

1500

Does your building/place of business have any of the following fire protection or door access outlined below? Check those that apply.

- A fire alarm system whose control features, including those for emergency voice communication systems, that is located behind a locked panel
- A fire alarm system in which manually operated devices require a key or device in order to be reset
- A fire alarm system in which the electrical circuit breaker is located within a locked panel or room
- An automatic sprinkler system in which the main control valve is locked in the open position
- An automatic sprinkler system in which the main control valve is located within a locked room or enclosure
- Firefighting standpipe and water supply connections that are in a locked room or area
- A key operated elevator control feature that will permit exclusive use of elevators by firefighting personnel
- A key operated elevator control feature that will switch selected elevators to operate on emergency power
- Locked access doors to a roof provided for firefighting purposes

Business Licence Application

CONTACT INFORMATION



Business Licence Application

Development Permit Application

A Development Permit is required when the proposed use has never been approved or has expired at a specific address. All uses must comply with district regulations in Land Use Bylaw 5-2016 being the bylaw to regulate the use and enjoyment of the lands in the City.

Have you applied for a Development Permit? *

- Yes
- No

Business Activity/Description *



Home Office - Paperwork and/or Computer work Only

PROPERTY OWNERSHIP

Is the address previously provided your primary residence? *

- Yes
- No

You will require further evaluation with the Development Permit authority. Someone from the City of Lloydminster will contact you.

Are you the registered property owner or land owner? *

- Yes
- No

Do you have the property/land owner approval? *

- Yes
- No

Prior to receiving an approved business license, property/land owner consent must be obtained. Please complete the remainder of the form.

A member of the City of Lloydminster will contact you regarding the approval process.

Is the property part of condo association? *

- Yes
- No

Is the property/land owned by a corporation? *

- Yes
- No

Will the property be used for the exchange or sale of goods and services? *

- Yes
- No

Are there any other businesses operating at this address? *

- Yes
- No

Is there a secondary suite/rental unit on this property/land? *

- Yes
- No

Does the proposed business occupy greater than 15% of the home-floor space (including the basement)? *

- Yes
- No

GENERAL BUSINESS

How many clients/customers per week will be coming into your property? *

10

Since more than 7 Clients/Customers per week will be coming to your home, you will require further evaluation with the Development Permit authority. Someone from the City of Lloydminster will contact you.

Will you be erecting a sign for your office or business on your property? *

- Yes
- No

BUSINESS OPERATIONS

Will your business be storing materials on the property? *

- Yes
- No

Please list in detail the material storage expected (please indicate if any are dangerous goods) *

wood work and tools

Please list the locations of the stored materials *

same address

Please complete the remainder of the form. A member of the City of Lloydminster will contact you regarding the approval process.

Does this Business Support any of the following (select all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Adult Entertainment | <input type="checkbox"/> Dating or Escort Services |
| <input type="checkbox"/> Fleet Services | <input type="checkbox"/> Automotive Service or Repairs |
| <input type="checkbox"/> Industrial or Recreational Vehicle Sales, Rentals, storage, service, or repairs | <input type="checkbox"/> Any Industrial Use including salvaging, recycling, warehousing |
| <input type="checkbox"/> Use of Commercial Power Tools, machinery requiring any external venting, vacuums, blowers or exhaust ports | <input type="checkbox"/> Storage of hazardous, noxious or dangerous goods |
| <input type="checkbox"/> Animal breeding or overnight kenneling | <input type="checkbox"/> Radio Transmission equipment |
| <input type="checkbox"/> Sale, storage or service of firearms, fireworks or ammunition | <input type="checkbox"/> Cannabis production, distribution, sales, or lounge |



March 31, 2025

Property Owner

**RE: Landowner Notification
Development Permit – Discretionary Use
Development Permit Application No: 25-4790**

Dear Property Owner:

Let it be known that a neighbor that is within a thirty (30) metre radius of your property boundary has submitted the following Development Permit Application for the purposes of a **Home-Based Business: Major (Construction Contractor)** at **5227 - 15 Street** and it is being reviewed in accordance with Land Use Bylaw 5-2016.

Application Address	Discretionary Use	Application #
5227 - 15 Street Lot: 9, Block: 57, Plan: 074-0287	Home-Based Business: Major (Construction Contractor)	25-4790

The City of Lloydminster’s Land Use Bylaw 5-2016 grants the Development Officer the authority to consider the proposed use on this application. Any person that objects to the use may deliver to the Development Officer a written statement of their objections within fourteen (14) days of this letter indicating:

- Full name and address; and,
- Reasons for objection(s) to the proposed use.

Please note that a full name and address are required for submission of valid comment(s). If the submission is not accompanied by this information the written statement may be deemed invalid and rejected.

Written comments and general inquiries on the proposed use may be submitted by contacting:

Roxanne Shortt
City Operations Centre (6623 – 52 Street)
Phone: 780-874-3700 Ext 2608
Email: permits@lloydminster.ca

Additional information about the application can also be viewed on the City of Lloydminster website at:

<https://www.lloydminster.ca/business-building-development/planning-and-development/open-applications/>

To locate the information search under the Discretionary Permit and select the application number you wish to review.

If you have any questions, or require any clarification, please contact the undersigned at (780) 874-3700 or by email at permits@lloydminster.ca.

Sincerely,
City of Lloydminster



**Roxanne Shortt, ALUP
Development Officer, Planning
Operations Centre**



Location Sketch
Lot 9, Block 57, Plan 074 0287
5227 - 15 Street
Lloydminster, AB

DP #:	25-4970
Date:	March 24, 2025
Drawn by:	pkenedy

