

	<b>Downtown Area Redevelopment Committee</b> <b>Meeting Minutes</b> <b>Tuesday, March 5, 2024 5:16 pm – 7:18 pm</b> Meridian Room, City Hall 4420 50 Avenue Lloydminster AB/SK	
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**ATTENDEES:**

Committee Members: Ben Harrison, Randy Glynn, Kerry Million, Cheryl Ross, Krystal Stewart, Eric Valois, Tyler Lorenz, Steven Hickman, Becky Schille, Joem Weinkauff, Teri-Lynn Mackie, Amy Roper, Dil Randhawa

City Administration: Councillor Jonathan Torresan, Katlin Ducherer, Jana Rosychuk, Dorothy MacMillan

Guests: Patrick Lancaster, Manager, Social Programs and Services and Marie-Pierre Cote, Community Development Coordinator

	<b>Motion No.</b>		<b>Action</b>
<b>I.</b>		<b>Call to Order</b>	
		Ben Harrison called the meeting to order at 5:16 pm.	
<b>II.</b>		<b>Land Acknowledgement</b>	
		Presented by Randy Glynn: <i>I would like to begin that we are on the lands referred to as Treaty 6 Territory and that we are all the beneficiaries of this peace and friendship treaty. Treaty 6 encompasses the unceded lands of Indigenous Nations and Peoples, including the Plains Cree, Woodland Cree, Saulteaux, Nakota, Dene and Metis. We pay our respect to the Indigenous Nations whose lands we are on and reaffirm the Treaty Relationship that we have as Canadians with Indigenous Nations and Peoples.</i>	
<b>III.</b>		<b>Introduction and Roll Call</b>	
<b>IV.</b>		<b>Adoption of March 5, 2024 Agenda</b>	
	09-2024	MOVED BY Randy Glynn that the March 5, 2024 Meeting Agenda be approved as circulated. Seconded by Steven Hickman.	
			<b>CARRIED</b>
<b>V.</b>		<b>Approval of February 6, 2024 Minutes</b>	
	10-2024	MOVED BY Cheryl Ross that the February 6, 2024 Meeting Minutes be approved as circulated. Seconded by Steven Hickman.	
			<b>CARRIED</b>
<b>VI.</b>		<b>Old Business – None</b>	
<b>VII.</b>		<b>New Business</b>	
		1. <u>City of Lloydminster Social Programs and Services – Youth Graffiti Clean Up Program</u>	
		Presented by Patrick Lancaster and Marie-Pierre Cote.	
		An overview of the Youth Graffiti Clean Up Program was shared with the DAR Committee. This is a youth volunteer program providing improvements to building facades, fences, etc., within the City of Lloydminster. Planning will begin on the 2024 Youth Graffiti Clean Up Program, such as locating properties that wish to partake in the Program. The project team is open to ideas on potential locations and artists for 2024.	

		<p>Thank you extended to the DAR Committee for supporting the Program the past two years by providing pizza lunch to volunteers. Question posed with regards to utility/cable boxes and cleaning up the graffiti. In the past the project team has addressed this by reaching out to the utility providers who in turn come out and clean the utility boxes up or wrap them.</p> <p>Local artist suggestion: students of Avery Outreach School.</p> <p>Location suggestion: Explosion Gymnastics building.</p> <p>Considerations when selecting a location include, safety of the volunteers while working, composition of the wall, type of material that is painted on, etc.</p> <p>Volunteers are appreciated - provides an opportunity to partner up and meet with youth.</p> <p>Artwork: create a landscape of mini murals, mosaic, portrait, it was noted that this is currently an idea the project team is investigating. <a href="mailto:fcss@lloydminster.ca">fcss@lloydminster.ca</a> email - to donate and/or provide suggestions to potential locations, artists, etc.</p>	ALL
		Patrick Lancaster and Marie-Pierre Cote vacated the meeting at 5:42 pm.	
		2. <u>Downtown Collective</u>	
		Presented by Randy Glynn	
		In fall 2023 contact was made to the City, RCMP and downtown businesses with regards to the unhoused and concerns for safety in the downtown. Several businesses reached out with regards to the potential to establish a Collective of Business Owners and Managers from the Downtown. Meeting is scheduled for Thursday, March 7 2:00 pm to discuss if there is enough interest to create a collective and some of the issues that downtown businesses are facing. Security is not the paramount concern; opportunity to create communication/dialogue mechanism within the downtown business/building owner community. <i>NOTE: Downtown Collective would be outside of the Downtown Area Redevelopment Committee.</i>	
<b>VIII.</b>		<b>Administrative Updates</b>	
		1. <u>Downtown Incubator Space – Agreement Amendment</u>	
		As presented to the DAR Committee during the 2024 budget presentation, the Downtown Incubator Space Agreement award be granted to Start Up. Since that time discussions have occurred with regards to the Agreement; it has been determined it is a better fit for this program to be part of Community Futures.	
	11-2024	<p>MOVED BY Cheryl Ross that the DAR Committee recommends Administration amend the agreement for the Downtown Incubator Space to Community Futures. Seconded by Tyler Lorenz.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Agreement will be established over a three (3) year term; year 1 \$36,000, year 2 and 3 \$17,000 per year for the rent of a building/space in a downtown location (to be determined); rent will be subsidized</p>	

	through this initiative to allow for a business to set up in the established location for up to six months. The intent/goal/hope is for the business that partakes in the Downton Incubator Space Program to remain in the Downtown.	
	2. <u>Land Use Bylaw Project Update</u>	
	i. <u>Hold the Date:</u> Open House/Your Voice Lloyd Wednesday, March 20, 2024 5:00 pm – 7:30 pm Small Meeting Room (formerly the child play space) Servus Sports Centre	
	ii. Pop-up Events (to be determined).	
	iii. Online Community Survey opens March 7, 2024, closing March 28, 2024.	
	iv. Project updates available at: <a href="https://yourvoicelloyd.ca/lub">https://yourvoicelloyd.ca/lub</a> .	
	3. <u>Weekly Notice of Development Permit Decisions and Building Statistics</u>	
	These are available on the City's webpage at: <a href="https://www.lloydminster.ca/en/business-and-growth/planning.aspx">https://www.lloydminster.ca/en/business-and-growth/planning.aspx</a>	
<b>IX.</b>	<b>Sub Committee Updates</b>	
	1. <u>Budget and Policies</u>	
	a) Downtown Coordinator Position	
	The Downtown Coordinator position is a recommendation through the DARP. Upon review of the 2023 DAR Committee Strategic Plan this is not a high priority. Strategic Priorities that were established at the January 9, 2024 DAR Committee Meeting will be presented during the April 2, 2024 DAR Committee.	Admin
	2. <u>Marketing and Events</u>	
	a) Downtown Event Grant Applications - None	
	b) Final Report - Revision	
	Request for Downtown Event Grant reports. Historically, the Downtown Event Grant reporting entailed did they host the event, were people in attendance, and was the DAR Committee logo displayed during the event. This will be referred to the Marketing and Events Sub-Committee to review questions on the form and bring back to a future DAR Committee meeting.	
	c) Parking Education Campaign	
	Administration is beginning a campaign with the Downtown Community in the coming weeks. An update on the campaign will occur at a future DAR Committee meeting.	Admin
	3. <u>Parklet</u>	
	a) Lighting update	
	Administration is seeking new quotes for lighting in the Parklet.	Admin

		b) Notification to Non-profits	
		A notification was forwarded via email to non-profits informing them that the Parklet is available for use/bookings i.e., how to access/book, etc.	
		4. <u>Capital</u>	
		a) Façade and Building Improvement Program - Social Media Campaign: Before and After Story	
		Administration circulated the Façade and Building Improvement Program participant notice that businesses can put on display. Before and after stories will be shared later in 2024.	
		b) Façade and Building Improvement Program – Program Update	
		The Sub-Committee will conduct a review of the program for additions/changes to the Program.	Sub-Committee
12-2024		MOVED BY Randy Glynn that the DAR Committee recommends Administration update the Downtown Façade and Building Improvement Program application Level 4 funding stream for the demolition and/or building rehabilitation, including mixed use residential up to a maximum amount of \$90,000. Seconded by Eric Valois.	
			<b>CARRIED</b>
		c) 2024 Construction Timeline – Phase 1 completion	
		Phase 1 CBC construction timelines are being established with StreetFest on June 8, 2024 being a major milestone date for the project.	
		5. <u>Recruitment</u> - None	
<b>X.</b>		<b>Next Meeting</b>	
		Tuesday, April 2, 2024 at 5:00 pm	
		Meridian Room, City Hall	
<b>XI.</b>		<b>Adjournment</b>	
13-2024		MOVED BY Steven Hickman that the meeting adjourn at 7:18 pm.	