

COUNCIL & EXECUTIVE MANAGERS

TRAVEL EXPENSE REPORT

September 2023



LLOYDMINSTER

CITY OF LLOYDMINSTER
 Finance Department
 4420-50 Avenue
 Lloydminster, AB/SK T9V 0W2
 Phone: 780-875-6184
accountspayable@lloydminster.ca

COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name: Gerald S. Aalbers

Date: Saturday, September 30, 2023

MILEAGE				
Date	Location	Description	KM Travelled	Total
September 5, 2023	Vegreville	AB Hub Board Meeting w/Minister Jones	302	\$ 205.36
September 26, 2023	Edmonton	Abmunis Convention	512	\$ 348.16
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 553.52

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
September 26, 2023	Edmonton	Meals - Lunch & Dinner	Abmunis Convention	1	\$ 53.00
September 27, 2023	Edmonton	Meals - Dinner	Abmunis Convention	1	\$ 32.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 85.00

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ -

ACCOMMODATION				
Date	Location	Description	Quantity	Total
September 29, 2023	Edmonton	Abmunis Convention-hotel	1	\$ 806.79
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 806.79

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
September 7, 2023	Lloydminster	Supper Meeting w/Martin Long, MLA & Garth Rowswell, MLA	1	\$ 81.64
September 26, 2023	Edmonton	AB Munis Convention - Registration	1	\$ 645.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 726.64

TOTAL: \$ 2,171.95

Authorized Signature:

DocuSigned by:



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COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name: Jonathan Torresan

Date: Saturday, September 30, 2023

MILEAGE				
Date	Location	Description	KM Travelled	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ -

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
September 26, 2023	Edmonton	Meals - Lunch & Dinner	ABmunis Conference	1	\$ 53.00
September 27, 2023	Edmonton	Meals - Dinner	ABmunis Conference	1	\$ 32.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 85.00

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
September 29, 2023	Edmonton	Abmunis Conference	4	\$ 68.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 68.00

ACCOMMODATION				
Date	Location	Description	Quantity	Total
September 29, 2023	Edmonton	Abmunis Conference	1	\$ 975.18
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 975.18

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
	Edmonton	AB Munis Convention-Registration	1	\$ 645.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 645.00

TOTAL: \$ 1,773.18

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COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name: Jason Whiting

Date: Saturday, September 30, 2023

MILEAGE				
Date	Location	Description	KM Travelled	Total
September 29, 2023	Edmonton	To Edmonton, return	500	\$ 340.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 340.00

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ -

INCIDENTALS PER DIEM				
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
September 29, 2023	Edmonton	Abmunis Convention - Sept 28 & 29	2	\$ 34.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 34.00

ACCOMMODATION				
Date	Location	Description	Quantity	Total
September 27, 2023	Edmonton	Abmunis Convention	1	\$ 895.38
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 895.38

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
	Edmonton	AB Munis Convention-Registration	1	\$ 645.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 645.00

TOTAL: \$ 1,914.38

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COUNCIL & EXECUTIVE MANAGERS TRAVEL EXPENSES

Name:

Date:

MILEAGE				
Date	Location	Description	KM Travelled	Total
September 20, 2023	Waskesiu, SK	From Lloydminster, AB to Waskesiu, SK	394	\$ 267.92
September 22, 2023	Waskesiu, SK	From Waskesiu, SK to Lloydminster, AB	394	\$ 267.92
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 535.84

MEALS PER DIEM (Please select a 'Type' of Meal from the drop-down list provided)					
Date	Location	Type	Description	Quantity	Total
September 20, 2023	Waskesiu, SK	Meals - Lunch & Dinner	Evoke Conference	1	\$ 53.00
September 21, 2023	Waskesiu, SK	Meals - Breakfast	Evoke Conference	1	\$ 16.00
September 22, 2023	Waskesiu, SK	Meals - Lunch	Evoke Conference	1	\$ 21.00
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
				TOTAL	\$ 90.00

INCIDENTALS PER DIEM					
An Incidental Per Diem of \$17 may be claimed daily without receipts for a full day of travel or overnight travel in accordance with Section 9 of the Travel Expense Reimbursement Policy.					
Date	Location	Description	Quantity	Total	
September 20, 2023	Waskesiu, SK	Work, Travel and Overnight Hotel Stay	1	\$ 17.00	
September 21, 2023	Waskesiu, SK	Conference and Overnight Hotel Stay	1	\$ 17.00	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				TOTAL	\$ 34.00

ACCOMMODATION				
Date	Location	Description	Quantity	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ -

OTHER				
This section may be used for true meal expense(s) as per Section 8.6 of the Travel Expense Reimbursement Policy.				
Date	Location	Description	Quantity	Total
September 20, 2023	Waskesiu	Evoke Conference Including Accommodation and Some Meals	1	\$ 1,234.32
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
			TOTAL	\$ 1,234.32

TOTAL: \$ 1,894.16

Authorized Signature: 