



City of Lloydminster

Policy

Policy Title:	Recreation Access Policy	Policy Number:	551-02
Date of Adoption:	March 11, 2019	Motion Number:	51-2019
Date of Amendment:	March 28, 2022	Motion Number:	127-2022
Sponsoring Department:	Social Programs & Services		

1. Purpose:

- 1.1. The City of Lloydminster acknowledges that health, well-being, culture and recreation are key pillars of Community Sustainability.
- 1.2. Furthermore, the City of Lloydminster recognizes that access to recreation contributes to physical, social, and mental health of individuals and families.
- 1.3. Therefore, the City of Lloydminster will ensure that recreation services will be reasonably accessible to individuals and families, regardless of their income status.
- 1.4. This Policy commits to an application process for individuals and families facing financial barriers to receive access to City owned recreation facilities at a reduced rate.

2. Definitions:

Administration	An employee or Contract employee of the City of Lloydminster.
Admission	Individual fee for a one-day visit to an Eligible Facility
Eligible Facilities	City of Lloydminster recreation facilities participating in the Recreation Access Program include: Servus Sports Centre, BioClean Aquatic Centre, Outdoor Pool, and the Lloydminster Museum and Archives
Member of Council	An individual elected pursuant to The Local Government Election Act (Saskatchewan) as a Member of Council.
Membership	Individual fee for access to an Eligible Facility for a set period of time. For example: 1 Year membership.

3. Scope:

- 3.1. This Policy shall apply to all members of Administration.
- 3.2. This Policy shall apply to all applicants to the Recreation Access Program

4. Recreation Access Program

- 4.1. A process shall be available to provide assistance for individuals and families facing financial barriers to accessing Eligible Facilities known as the Recreation Access Program.
- 4.2. The Recreation Access Program shall be applied in a respectful and dignified manner.
- 4.3. Approved individuals can pay a Recreation Access Program User Fee for access to Eligible Facilities.

5. Eligibility

- 5.1. Applicants shall be required to be living within City of Lloydminster corporate limits.
 - 5.1.1. Shall not apply to First Nations, Métis or Inuit applicants.
- 5.2. Applicant and their dependents shall meet a minimum of one (1) of the following eligibility requirements outlined below, to be deemed eligible for the program:

5.2.1. Have annual household income less than:

Number of Household Members	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons
Gross Annual Income	\$31,200	\$36,173	\$41,146	\$46,119	\$51,092	\$56,065	\$61,038

- 5.2.2. Be receiving Assured Income for the Severely Handicapped (AISH) or Saskatchewan Assured Income for Disability (SAID).
- 5.2.3. Be a Permanent Resident, Temporary Foreign Worker, or Status Refugee, who has been in Canada for less than eighteen (18) months.
- 5.2.4. Present extraordinary circumstances to be reviewed by the Social Programs and Services Department and subject to approval by the Department Manager.

6. Recreation Access Program User Fee

6.1. Membership or admission fees paid to access Eligible Facilities;

6.1.1. \$2.00 Admission for Adults 18 and older

6.1.2. \$1.00 Admission for Children/Youth 2-17

6.1.3. 75% reduction in Membership cost

7. Approval Term

7.1. Applicants shall be required to re-apply every twelve (12) months or as required by the City of Lloydminster, to receive the Recreation Access Program User Rates.

7.2. Applicants approved under 5.3.2 shall be required to re-apply every thirty-six (36) months or as required by the City of Lloydminster.

7.3. Applicants approved under 5.3.4 shall be required to re-apply every six (6) months or as required by the City of Lloydminster.

8. Penalty:

8.1. Any member of Administration found to be in violation of this Policy may be subjected to a disciplinary action. Such action may be dependent upon the nature of the breach of this Policy; discipline may range from a verbal warning to dismissal with cause.

8.2. Any Member of Council found to be in violation of this Policy may be dealt with utilizing the "*Code of Conduct Bylaw*" or provisions of "*The Lloydminster Charter*."

9. Responsibility:

9.1. City Council shall review and approve all policies.

9.2. Administration shall administer this Policy through the use of a supporting procedure.

9.3. Sponsoring Department shall be responsible for creating and amending a supporting procedure.