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| **Neighbourhood Grant Application** |

Submit To:

E-mail: fcss@lloydminster.ca

OR

Mail/Drop-off:

Attention: Social Programs and Services

City Hall

4420 50 Avenue

Lloydminster, AB T9V 0W2

For more Information:

Contact the City of Lloydminster at 780-875-6184 Ext. 2909 or

[fcss@lloydminster.ca](mailto:fcss@lloydminster.ca)

**Neighbourhood Grant Program**

The Neighbourhood Grant Program helps residents work together to activate community resources in their neighbourhood for the benefit of everyone.  **Download your application** or reach out to [fcss@lloydminster.ca](mailto:fcss@lloydminster.ca) for more information.

The Neighbourhood Grant Program is a (up to) $500 grant to help residents activate community resources in their neighbourhood for the benefit of everyone.

Possible projects might include but are not limited to:

1. **Connect and engage neighbours**. Example: block parties, walking groups, neighbourhood libraries, or volunteering
2. **Share neighbours’ skills and knowledge within the community**: Example: a free yoga lesson for the community or community kitchen where participants exchange their cooking skills and share a meal together.
3. **Enhance community aesthetics/beauty/art.**: Example: fence line mural or a community clean-up event.
4. **Respect and celebrate diversity**: Example: multicultural potluck, a story telling project that involves seniors and youth, sharing of indigenous knowledge.
5. **Community safety**: Example Neighbourhood Watch, or presentations related to neighbourhood crime prevention.

**Some restrictions apply:**

* Must be fair, equitable, transparent, and accountable.
* Must have a neighbourhood focus (street, block, neighbourhood, not community wide).
* Community contribution (donations/volunteers) must be done with the neighbourhood rather than for the neighbourhood.
* City reserves the right to approve/disapprove budget items.
* Not all projects will be approved.
* No projects that involve permanent alteration or addition of permanent structures to City property.
* No projects that are in violation of City Bylaws.

**The following expenditures are INELIGIBLE for the grant:**

* alcoholic beverages;
* tobacco, tobacco substitutes, or vaporizers to utilized for purposes other than display/demonstration/ceremony;
* Any costs incurred before approval of the project.
* donations or projects that are primarily focused on fundraising;
* medical research;
* construction, renovation, retrofit and repairs to buildings;
* donation to an individual or organization;
* direct religious activities;
* any activities that advocate specific positions regarding municipal, provincial or federal government legislation, acts or policies; or
* activities exclusive to a specific family, business, religious, or political group.

**Obligations of the grant recipients**

Applicants will be required to submit a report and proof of purchase within 30 days of the project’s completion.

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| **CONTACT INFORMATION** | |
| Applicant Name |  |
| Phone Number(s) |  |
| Email Address |  |
|  | |
| **PROGRAM OVERVIEW (for which funding is being applied for)** | |
| Program Title |  |
| Funding Request Amount |  |
| Start Date (mm/dd/yyyy) |  |
| End Date (mm/dd/yyyy) |  |
|  | |
| **PART A: PROJECT OVERVIEW** | |
| What will you do? Where? When? | |
|  | |

How many people do you think will be able to access the project?

What difference do you hope your project will make in your neighbourhood/community?

How will you let people know about your project?

Who will help you with your project? What will they contribute? What will they do?

How will you know that your project has been successful? What measurement(s) will you use (e.g., number of attendees, number of sessions held, training attended)?

What outcomes do you hope to achieve by offering the program?

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| **PART B:** **BUDGET** |

Neighbourhood Connector Grants are $500 maximum. What is the budget for your project?

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| --- | --- |
| Item/Activity | Cost |
| Example 1: Firewood | $15.00 |
| Example 2: Food (Chocolate, marshmallows, graham crackers) | $30.00 |
| Example 3: Roasting sticks | $10.00 |
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|  |  |
|  |  |
| Total |  |

What is the neighbourhood contributing to this project?

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| --- | --- |
| Item/Activity |  |
| Example 1: Cash donation | $100.00 |
| Example 2: Volunteer hours | 16 hours |
| Example 3: Food donation estimate | $50.00 |
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|  |  |
| Total |  |

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| **AGREEMENT** |

By signing and submitting this application, you are agreeing to the following terms and conditions:

1. The applicant must expend the funds received in accordance with their application.
2. The applicant must submit all receipts related to the project and a final report in template provided by the City of Lloydminster.
3. City of Lloydminster staff must be notified if any change occurs that may result in inability of the applicant to deliver the project identified in the application.
4. Any unspent funds allocated through this program to the successful project will be returned to City of Lloydminster.
5. The City of Lloydminster reserves the right to cancel the Neighbourhood Connector grant funding with reasonable cause and will provide 30 days’ written notice.

This application must be signed by the Neighbourhood Connector and at **least one** other participating household who are involved with this project.

By signing below, I confirm that all information submitted within this application, including Part A and Part B, is true, complete, and accurate to the best of my knowledge.

Applicant

Full Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_

Household #2

Full Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_

The personal information gathered will only be used or disclosed for the purposes for which it was collected or, in limited

circumstances, in accordance with the Saskatchewan *Local Authority Freedom of Information and Protection of Privacy Act*.

All projects must be approved by the Social Programs and Services Manager. Additional restrictions may apply.

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| **FOR INTERNAL ONLY ONLY – APPROVAL INFORMATION** |

This grant application has been approved □ for $\_\_\_\_\_\_\_\_ ($500 maximum).

This grant application has been declined. □

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

Full Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_