

ATTENDEES:

Committee Members: Ben Harrison, Randy Glynn, Kerry Million, Tyler Lorenz, Steven Hickman, Amy Roper, Krystal Stewart, Eric Valois, Becky Schille, Teri-Lynn Mackie, Cheryl Ross
City Administration: Councillor David Lopez, Katlin Ducherer, Kirsten DeSchover, Dorothy MacMillan
Regrets: Monika Kelly, Dil Randhawa

Motion No.	Action
I.	<p>Call to Order Ben Harrison called the meeting to order at 5:05 pm.</p>
II.	<p>Land Acknowledgement Presented by Randy Glynn: <i>I would like to begin that we are on the lands referred to as Treaty 6 Territory and that we are all the beneficiaries of this peace and friendship treaty. Treaty 6 encompasses the unceded lands of Indigenous Nations and Peoples, including the Plains Cree, Woodland Cree, Saulteaux, Nakota, Dene and Metis. We pay our respect to the Indigenous Nations whose lands we are on and reaffirm the Treaty Relationship that we have as Canadians with Indigenous Nations and Peoples.</i></p>
III.	<p>Roll Call and Introductions</p>
IV.	<p>Adoption of September 3, 2024 Agenda 43-2024 MOVED BY Steven Hickman that the September 3, 2024 DAR Committee Meeting Agenda be approved as amended. Seconded by Randy Glynn. CARRIED</p>
V.	<p>Approval of August 6, 2024 Minutes 44-2024 MOVED BY Tyler Lorenz that the August 6, 2024 DAR Committee Meeting Minutes be approved as circulated. Seconded by Councillor Lopez. CARRIED</p>
VI.	<p>Old Business</p> <p>1. Downtown Event Grant 45-2024 MOVED BY Becky Schille that the DAR Committee recommends Administration commit \$1,500 from the 2024 Downtown Event Grant Program budget to Dawn’s Interiors & Fashions 2024 Downtown Summer Block Party. Seconded by Teri-Lynn Mackie. CARRIED</p> <p>2. Downtown Façade and Building Improvement Program</p>

46-2024 MOVED BY Krystal Stewart that the DAR Committee recommend Administration commit \$15,000 from the 2024 Downtown Façade and Building Improvement Program budget to Brighter Horizon Financial Services. Seconded by Steven Hickman.

CARRIED

Cheryl Ross entered the meeting at 5:12 pm.

VII. Administrative Updates

1. Central Business District (CBD) Rehabilitation Project – Phase 1b – Proposed 2025 Capital Project Budget

- City’s Engineering department provided information pertaining to the CBD project that is being proposed in the 2025 Capital Budget, and reasoning to recommend that the Work continue along 50th Street. This proposed work will not close a major intersection, it’s a shorter/smaller project, minimizes impact to downtown businesses, ensures there is traffic flow, and is a lower cost.
- Inquiry regarding the proposed 2026 Capital Budget for the CBD and it might include. Administration will provide a response at a future DAR Committee meeting.

Admin -
Katlin

2. Draft Land Use Bylaw (LUB) Update Project

- At the September 9, 2024 Regular Council Meeting it is anticipated Administration will present a Request for Decision for first reading of the Land Use Bylaw (Bylaw No.07-2024) and that Council establish a Public Hearing to be held during the October 7, 2024 Regular Council Meeting at 2:00 pm.

47-2024 MOVED BY Becky Schille that the DAR Committee recommends Administration draft a letter for signature by the Chair, DAR Committee in support of the inclusion of the DARP Overlay within the draft Land Use Bylaw (Bylaw No.07-2024). Seconded by Randy Glynn.

CARRIED

3. Christmas Lights 50th Street

- Lights will be installed along 50th Street in time for Christmas 2024. Due to the trees along 50th Street being recently planted/new, as a temporary measure, and because the brackets for the regular Christmas lights are delayed, lights that can be wrapped around light posts will be installed rather than having lights that drape from tree to tree.

VIII. Sub Committee Updates

1. Budget and Policies

- a) 2025 Operating and Capital Budget
 - Administration is presenting the proposed DAR Committee 2025 Operating and Capital Budget to the City’s Executive Leadership Team on Friday, September 6, 2024.

2. Marketing and Events

- a) Downtown Lloydminster Event Grant Program
 - i. Application Submissions - None

3. Parklet

- a) Food Truck Operator

A food truck operator set up in the Parklet last Wednesday, however weather was not co-operative. In preparation for 2025, Administration will engage with Food Truck Operators to inform them of the Parklet’s availability.

Admin

4. Capital

- a) Downtown Façade and Building Improvement Program
 - i. Application Submission

48-2024 MOVED BY Steven Hickman that the DAR Committee recommend Administration commit up to \$5,000 from the 2024 Downtown Façade and Building Improvement Program budget to Brighter Horizon Financial Services. Seconded by Cheryl Ross.

CARRIED

5. Recruitment

- a) DAR Committee Appointments commencing September 1, 2024 (approved by Council at the August 19, 2024 Regular Council Meeting)
 - i. Unfortunately, due to other commitments, newly appointed DAR Committee member Monika Kelly (four-year term), informed Administration of her decision to decline the opportunity to be a member of the DAR Committee.
The Sub-Committee will review vacancy/recruitment and provide a recommendation at a future DAR Committee Meeting.
 - ii. Reappointed DAR Committee members: Ben Harrison, Becky Schille, Cheryl Ross, Steven Hickman and Teri-Lynn Mackie (two-year terms).

Sub-Committee

IX.

New Business

1. Election of Chair and Vice Chair for the DAR Committee

Chair, Ben Harrison turned the Chair to Councillor Lopez. Councillor Lopez accepted the Chair for the Election of Chair and Vice-Chair of the DAR Committee.

Councillor Lopez called for nominations for Chair, DAR Committee. Cheryl Ross nominated Ben Harrison as Chair DAR Committee. Ben Harrison accepted the nomination.

Councillor Lopez called for further nominations, there were none.

Ben Harrison appointed Chair, DAR Committee.

Councillor Lopez called for nominations for Vice Chair, DAR Committee.

Cheryl Ross nominated Randy Glynn as Vice Chair, DAR Committee. Randy Glynn accepted the nomination.

Councillor Lopez called for further nominations, there were none.

Randy Glynn appointed Vice Chair, DAR Committee.

Councillor Lopez turned the Chair to Ben Harrison, Chair, DAR Committee. Ben Harrison, Chair accepted the Chair for the remainder of the meeting.

2. Sub-Committee Appointments

Appointments to the DAR Sub-Committees will be added to the October 1, 2024 DAR Committee Meeting agenda and to consider amalgamating the Parklet with Marketing and Events.

All

3. DAR Committee Onboarding (Condensed)

Administration will circulate the DAR Committee Onboarding Package to the DAR Committee members. Included in the October 1, 2024 meeting will be a scorecard outlining all that has been achieved since the adoption of the Downtown Area Redevelopment Plan and the formation of DAR Committee.

Admin /
All

X.

Round Table

- Encampments were removed by the City this past week. Additionally, a house located near the Men's Shelter was recently torn down (planned demolition).
- Inquiry with regards to the banner installation brackets that were previously located in the downtown on 50Ave/Hwy 17. This item will be added to the October 1, 2024 DAR Committee agenda for further discussion.

Admin /
All

XI.

Next Meeting

Tuesday, October 1, 2024 at 5:00 pm - Meridian Room, City Hall

XII.

Adjournment

49-2024 MOVED BY Randy Glynn that the September 3, 2024 DAR Committee adjourn at 5:58 pm.