

BYLAW 29-2014

A BYLAW OF THE CITY OF
LLOYDMINSTER
IN THE PROVINCES OF ALBERTA AND
SASKATCHEWAN TO LICENSE,
REGULATE, AND CONTROL BUSINESS,
TRADES, AND PROFESSIONS WITHIN
THE CITY OF LLOYDMINSTER

WHEREAS pursuant to the *Lloydminster Charter* the City has the general power to pass bylaws for municipal purposes;

AND WHEREAS the *Lloydminster Charter* provides authority to the City to pass bylaws respecting the enforcement of bylaws;

AND WHEREAS the Council of the City of Lloydminster deems it desirable to regulate, classify and license all businesses, business activity and persons engaged in business within the City of Lloydminster;

NOW THEREFORE, be it resolved that the Council of the City of Lloydminster enacts as follows:

SHORT TITLE

1. This Bylaw shall be cited as the "Business License Bylaw".

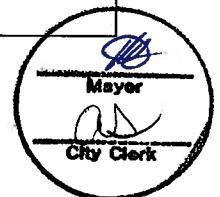
DEFINITIONS

2. In this Bylaw, unless the context otherwise requires, these expressions have the following definition:

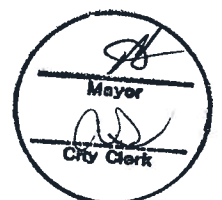
Adult Entertainment Facility	Any premises or part thereof where live performances, the main feature of which is the nudity or partial nudity of any person, are performed as a Principal Use or an Accessory Use to some other business activity which is conducted on the premises. Typical uses include strip clubs or shows and erotic dancing. For the purposes of this Bylaw, partial nudity includes less than completely covered or opaquely covered areas of human breasts, the genitals and/or buttocks.
Applicant	Any Person who makes an Application for a Business License under the provisions of this Bylaw.



Application	A written application for a Business License as required by this Bylaw and includes an application for a new license, or any application to renew or amend a Business License.
Body Rub Parlour	A personal service shop development where services are provided by a body rubber. This includes but is not limited to a body rub advertised by any means as "sensual", "sexy" or by any other word or any depiction having like meaning or implication.
Body Rubber	An individual who provides services that include the physical external manipulation of the soft tissues of the human body that are performed, offered or solicited for a fee in a manner that appeals to or is designed to appeal to erotic or sexual appetites or inclinations.
Business	Any of the following activities, whether for profit or not and however organized or formed: <ul style="list-style-type: none"> i) a commercial, merchandising or industrial activity or undertaking; ii) the carrying on of a profession, trade, occupation, calling or employment; iii) an activity providing goods or services.
Business License or License	A Business License issued pursuant to the provisions of this Bylaw
Business Location	A store, outlet, office, warehouse, residence, house, dwelling, factory, building, lot, enclosure, yard or other place used or occupied by any person in the conduct of their Business.
Bylaw Enforcement Officer	Any person appointed by Council as a Bylaw Enforcement Officer.
Child Care Facility	Any business operated to provide care, educational activities and supervision for children under thirteen (13) years of age. This would include a commercial daycare centre, out-of-school care centre, nursery school, play school, family day home or private babysitting facility.
City	The City of Lloydminster and the area contained within the corporate boundaries of the City.
City Manager	The chief administrative officer of the City of Lloydminster as appointed by Council.
Commercial Premises/Business	Any non-residential premise, including but not limited to educational institutions, places of worship, federal, provincial or municipal properties.
Contractor or Sub-Contractor	A person or company, other than an employee, that undertakes an agreement to provide materials or labor to perform a service or do a job.
Council	The Municipal Council of the City of Lloydminster.



Erotic Entertainer	A person who performs or agrees to perform erotic entertainment for a fee.
Erotic Entertainment	A nude or semi-nude live performance which is sexually explicit in nature and which has as its principle features the nudity or partial nudity of a person.
Escort	A person who, for a fee, provides companionship for an identified period of time.
Escort Service or Agency	Any business which offers to provide an escort for a fee, for an identified period of time.
Home Based Business	Any Business operated from or using a residential property as the headquarters and primary location for the business activity.
Land Use Bylaw	The Zoning Bylaw of the City and any replacement bylaw, including a Land Use Bylaw, and all amendments thereto.
Licensee	The Person holding a valid and existing Business License issued pursuant to the provisions of this Bylaw
License Fee	A fee payable for a License as established in Schedule "A"
License Year	The period between January 1 and December 31 in any given year
Massage Service	Means kneading, manipulating, rubbing, touching, tapping or stimulating by any means, a person's body or part of it, and may be administered by a person who is NOT duly licensed or registered under Alberta and/or Saskatchewan law as a licensed or registered massage therapist.
Massage Therapist (Registered)	Any person providing the services of massage therapy and who is Provincially Licensed as a licensed or registered massage therapist.
Massage Therapy	Means kneading, manipulating, rubbing, touching, tapping or stimulating a person's body or part of it, as administered by a person duly licensed or registered as a massage therapist under Alberta and/or Saskatchewan law.
Mobile Vendor	Any business where sales and services are operating strictly from a motor vehicle or trailer including but not limited to mobile canteen/concession, sale of blankets or windshield repair vendor.



Non-Profit Organization	Means: i. a society, credit union or co-operative established under a law of Canada, Alberta or Saskatchewan; ii. a corporation that is prohibited from paying dividends to its members and distributing the assets to its members on a winding-up; iii. any other entity established under a law of Canada, Alberta or Saskatchewan for a purpose other than to make a profit.
Out of Town Business	Any business that does not have a physical Business Location within the boundaries of the City of Lloydminster.
Order	Any written notice or letter that requires a Person to remedy a contravention of this Bylaw or the Lloydminster Charter
Person	Any individual, a group of individuals, a corporation, firm, partnership, proprietorship, association, society or co-operative organization
Public Health Officer	A person appointed by the province of Alberta or Saskatchewan to conduct public health inspections.
Specified Premises	The premises named in the License.
Taxi Broker	Any Person or Company that has received approval from the City of Lloydminster to operate a taxi business within the City.

APPOINTMENT, AUTHORITY AND DUTIES OF THE CITY MANAGER

- 3) Except where specific authority is reserved to Council, in the Bylaw the administration and enforcement of this Bylaw is hereby delegated to the City Manager.
- 4) Without restricting any other power, duty or function granted by this Bylaw, the City Manager may:
 - a. delegate any powers, duties or functions under this Bylaw to an employee of the City, including a Bylaw Enforcement Officer or a member of the RCMP;
 - b. carry out any inspections that are reasonably required to determine compliance with this Bylaw;
 - c. establish any forms required for the administration of this Bylaw.
- 5) The City Manager or delegate is further authorized to:
 - a. receive, review and consider all Applications;
 - b. approve or refuse Applications, with or without conditions;
 - c. cancel, suspend, alter, add conditions to or revoke a License;
 - d. collect the appropriate fees in accordance with Schedule A of this Bylaw;
 - e. issue an Order requiring compliance with the provisions of this Bylaw;
 - f. initiate and conduct any legal action required to ensure compliance with the provisions of this Bylaw;



- g. maintain a register containing the names of all persons applying for Licenses, the names of all persons to whom Licenses have been granted or refused, the nature of each License granted or refused and the fees collected for each License;
- h. refer any Application that has not been approved or License that has been revoked or suspended to Council for their review if the City Manager deems this necessary; and
- i. carry out anything further required for the administration of this Bylaw.

GENERAL REGULATIONS REGARDING LICENSES

- 6) Except as provided in this Bylaw, no Person shall engage in or operate a Business in the City unless that Person holds a valid and subsisting License to do so that has been issued pursuant to the provisions of this Bylaw.
- 7) The issuance of a License under this Bylaw does not authorize or permit the Licensee to carry on Business or any activity under such License which is contrary to the provisions of the City Land Use Bylaw.
- 8) Before the issue of a License, the applicant must submit to the City Manager the following:
 - a. An Application in a form established by the City Manager;
 - b. The fee as described in Schedule A of this Bylaw; and
 - c. A valid Development Permit, when required by the Land Use Bylaw.
- 9) At the discretion of the City Manager the following documents may be requested:
 - a. Proof of insurance, when required by the City Manager;
 - b. Provincial License where it is required;
 - c. Any certificate required by a Public Health Officer;
 - d. Proof of Fire Inspection, when required; or
 - e. Any additional information deemed necessary by the City Manager.
- 10) Unless otherwise required by the City Manager, any License may be renewed on the same terms and conditions upon payment to the City of the annual License fee on or before the date specified in the annual renewal notice that is provided to the Licensee.
- 11) It is the responsibility of the Applicant or Licensee to advise the City Manager if:
 - a. the business ceases to operate; or
 - b. the operating or mailing address of the business changes; or
 - c. the business has been sold or taken over by a new owner or operator.
- 12) It is the responsibility of the Licensee to submit all required Federal or Provincial Licenses, with their application. Any License issued without the submissions to the City Manager of all required documents shall be considered invalid.
- 13) All Businesses must adhere to all Federal and Provincial Legislation.



- 14) Every Person who knowingly makes a false statement in an Application or a renewal or who withholds information required in the Application is guilty of an offence under this Bylaw.
- 15) No owner or manager of a hotel, motel, mall, commercial business, farmer's market or other lands or buildings in the City, shall knowingly allow, suffer, or permit any Person to carry on any Business thereon without such Person being the holder of a valid License as required under this Bylaw.
- 16) All persons who obtain or renew a Business License shall be considered in good standing with the City, and each business shall have the option to be listed in the City of Lloydminster Business Directory at no additional cost.
- 17) After providing reasonable notice, the City Manager shall at all reasonable times have the right to enter upon any premises to which a License issued under the provisions of this Bylaw relates, for the purpose of inspection or for the purpose of ascertaining if the provisions of this Bylaw are being complied with.
 - a. Any person hindering, preventing or refusing such free access after any such person has demanded admission and established his authority, shall be guilty of a breach of this Bylaw.

EXCEPTIONS TO LICENSE REQUIREMENT

- 18) The following persons may carry on or operate a business in the City of Lloydminster without a business license:
 - a. The Crown in right of Alberta and Saskatchewan;
 - b. The Crown in right of Canada;
 - c. a Crown corporation; and
 - d. a business or a member of a registered professional or occupational association who provides proof of membership in an association and because of the membership is exempt from purchasing a municipal business license as per the *Professional and Occupational Associations Registration Act*, R.S.A. 2000, c. P-26, as amended.

There will be no inclusion in the City of Lloydminster Business Directory and no License will be issued if the person or business claims an exemption under this section.

- 19) No License is required for the conduct of any business:
 - a. carried on within the limits of the Lloydminster and District Exhibition Grounds at any time throughout the calendar year;
 - b. any person under the age of eighteen (18) years providing an individual light duty occasional service such as those including but not limited to paper deliveries, babysitting, yard work, snow shoveling;
 - c. being operated in any City of Lloydminster facility by City of Lloydminster employees; or
 - d. that is operated as a subsidiary of the City of Lloydminster.
- 20) At the discretion of the City Manager, where a local non-profit organization is sponsoring an event, show or performance for a charitable or community purpose,



the requirement for the show producer or company to purchase a business license may be waived.

- 21) The Council may exempt any person, organization, firm or company from the application of this Bylaw, by resolution when Council deems it in the public interest so to do.

TERM OF LICENSE

- 22) Every License is valid from the date of approval to 12:00 midnight on December 31 of the year issued, unless sooner revoked, suspended or cancelled.

LICENSE FEES AND LICENSES REQUIRED

- 23) Every applicant for a License shall pay the non-refundable fee set forth in Schedule A.
- 24) Any License issued after the 30th day of September in the current year, will be required to pay one-half of the annual fee as set forth in Schedule A, with the exception of:
- a. Any fee based on a daily rate; or
 - b. Any fee based on a per vehicle rate.
- 25) Where a business that is required to be licensed under this Bylaw is operated by the same owner in more than one premise or location in the City, a separate and individual License shall be required for each premise or location as if it were a separate business.
- 26) An administration fee may be imposed, as outlined in Schedule A, at the discretion of the City Manager.

CONSEQUENCE OF LATE PAYMENT OF LICENSE RENEWAL FEE

- 27) An additional late fee as indicated in Schedule A shall be assessed and collected for each License that is not renewed by the date that is indicated on the annual Business License renewal form provided by the City.
- 28) If a License has not been renewed within 2 months of the date that is indicated on the annual License renewal form, then the business will be recorded as closed.
- a. Any business that wishes to renew their License once the Business has been recorded as closed must follow all steps that are required to apply for a new Business License, which would include providing evidence of a valid development permit.

TRANSFER OF LICENSE

- 29) A License is not personal property. A Licensee may not sell, transfer, assign, lease or otherwise dispose of a License.



POSTING OF LICENSE

- 30) A License shall be posted in a prominent visible location so that it is visible to anyone entering the Business Location.
- 31) A License issued to a Business that is not conducted from a fixed location shall be carried on the person of the Licensee or on or in the vehicle or apparatus from which such Business is conducted and shall be provided to the City Manager upon demand.

LIABILITY INSURANCE

- 32) The City Manager may require a policy of liability insurance to be held in connection with the carrying on of any business and if so required by the City Manager:
- a. the Applicant shall provide proof of insurance in a form and amount satisfactory to the City Manager.
- 33) Notwithstanding the existence of any liability insurance or the failure of the City to require evidence of such insurance, neither the City nor any official, servant, employee or agent of the City is liable for any damage or loss sustained or suffered by any person by reason of:
- a. the issuance of any License;
 - b. any acts or omissions of a Licensee or person acting on his behalf; or
 - c. anything done or not done in any way connected with a License or this Bylaw.
- 34) Where a policy of liability insurance required by the City Manager expires during the license year, the Licensee shall provide the City Manager with evidence of the renewal and where the policy of insurance expires or is cancelled or terminated, then the applicable License shall be automatically revoked and the Licensee shall cease carrying on business until the revocation is lifted or a new License is issued.
- 35) Where the City Manager requires a policy of liability insurance in connection with the carrying on of any business, a License to carry on the business may not be issued or renewed unless the applicant indemnifies and saves harmless the City against any and all loss, damage, claims, actions, judgments, costs and expenses suffered or sustained by reason of or in connection with the carrying on of the business.

REGULATIONS PERTAINING TO PARTICULAR BUSINESSES

- 36) In addition to the general provisions of this Bylaw, the following business specific regulations are also applicable.

Child Care Facility

- 37) Prior to the issue of a License, each Child Care Facility must provide a valid provincial license indicating that the facility has been inspected and approved to operate as a child care facility.

Local Non-profit Organization

- 38) A local Non-Profit Organization operating a Commercial Business and using the proceeds from the Commercial Business to support local programs will qualify for



the yearly License fee as indicated in Schedule A upon providing evidence to the City Manager:

- a. that they are registered as a Non-Profit Organization provincially or federally, and
- b. as to the local programming that is being supported by the Commercial Business.

Mobile Vendor

- 39) A separate license is required for each cart or vehicle operated by a mobile vendor.
- 40) Applicant must submit written approval from landowner for each intended operating location with their initial license application; further, updated current approval letters must be provided upon license renewal.
- 41) Applicant must submit proof of approval from the Public Health Officer with their license application.
- 42) Applicant must submit Fire Inspection Approval from the Lloydminster Fire Department with their license application.

Taxi Broker

- 43) Before applying for a License to operate as a Taxi Broker, the Applicant must first:
 - a. obtain a valid and current development permit; and
 - b. meet all the requirements of the Taxi Bylaw and amendments thereto.
- 44) The Applicant for the License must present the approved development permit and proof that all required inspections have been completed and that the Applicant has been approved to operate a taxi business in the City of Lloydminster at the time of applying for the License.
- 45) In addition to the commercial premises fees, the Applicant shall pay the specified per vehicle fee as outlined in Schedule A for each vehicle that operates as a taxi for their company.
- 46) Any taxi broker that does not comply with the Taxi Bylaw, as well as all provisions of this bylaw, may have his License revoked, suspended or cancelled.

Adult Entertainment and/or Erotic Entertainment or Services

- 47) All facilities Businesses and Business Locations providing Adult Entertainment and or Erotic Entertainment must adhere to all rules and regulations established by Provincial and Federal Legislation with respect to Adult Entertainment and/or Erotic Entertainment, and failure to do so shall result in the revocation of the Business License.



- 48) No owner, operator or any person working in a facility providing Adult Entertainment and or Erotic Entertainment shall:
- permit any person under the legal age in accordance with Provincial Legislation to enter or remain in any such Business Location;
 - display adult video tapes or sexually explicit material so that it is visible from outside the Business Location; or
 - display any sign or other form of advertisement that indicates that sexually explicit displays, shows or material are available in the Business Location or, in the opinion of the City Manager, are otherwise not in good taste;
 - display or distribute any advertisement or business card that suggests or indicates that the services provided include sexual intercourse or any other form of sexual gratification.
- 49) The owner or operator of a Business Location providing Adult and or Erotic Entertainment shall post and keep posted at every entrance to the Business Location, signs sufficient to indicate clearly to any person approaching or entering the location, that no person under the legal age in accordance with Provincial Legislation is permitted to enter or remain in such Business Location.
- 50) The owner or operator of a Business providing Adult Entertainment and or Erotic Entertainment shall, upon reasonable notice being given, allow inspection of the Business Location by the City Manager at any time as required by the City Manager.

Escort or Escort Services, Body Rubber or Body Rub Parlors

- 51) Businesses operating as an Escort Service or Agency; or Body Rub Parlor shall:
- carry on business only from an office at the specified premises as noted in the license, and all records pertaining to the business shall be maintained and kept at the specified premises;
 - maintain all telephone lines used in the business on the specified premises and not "call forward" to any other premises;
 - keep on the specified premises a current list of all persons employed by it containing the following information:
 - the true name of each employee and any alias or common nickname by which that person is known;
 - the birth date of each employee.
 - provide to the City Manager upon request a list of services offered, performed or solicited and the respective fees to be charged for such services;
 - produce to the City Manager upon request any written record required to be kept or maintained under this section;
 - allow inspection of the specified premises by the City Manager at all times when the business is in operation; and
 - not permit or allow the use of any camera, photographic device, projection device, or recording device in the specified premises., except for a recording device utilized exclusively for security purposes.



- 52) Every escort, body rubber and adult/erotic entertainer operating independently from a non-commercial premises shall:
- obtain a License;
 - be the age of majority in accordance with Provincial Legislation;
 - produce their License within 2 hours of being requested to do so by the City Manager.

Message Service and /or Massage Therapy

- 53) Any person operating as an individual licensed massage therapist, from a non-commercial location, must provide evidence of a valid Development Permit and a provincially recognized massage therapy certificate or license, prior to the issue of a Business License.
- 54) Any person providing massage services from a non-commercial location, must provide evidence of a valid Development Permit, and provide details of the type of service provided by the Business prior to the issue of a Business License.

REVOKE , CANCEL OR SUSPENSION OF LICENSE

- 55) The City Manager may revoke, suspend or cancel a License if:
- the Business is in contravention of the provisions of this Bylaw;
 - the Business or Licensee has contravened the provisions of this Bylaw or any other bylaw of the City or any enactment of Alberta, Saskatchewan or Canada;
 - the Applicant or Licensee has withheld, concealed or provided false information when applying for a License;
 - the Business or Licensee does not or no longer meets the requirements of this Bylaw with respect to the License applied for or held.
- 56) Notice that a License has been revoked, cancelled or suspended may be given by personal delivery or by registered mail to the Licensee at the place of business or residence as indicated on the License.
- 57) The Licensee shall immediately, upon receiving notification that the License has been revoked, cancelled or suspended, terminate the operation of the Business.
- 58) The Licensee may appeal the decision of the City Manager to Council by filing a written notice of appeal with the City Clerk within 14 days of the receipt of the notice cancelling, suspending or revoking the License.
- 59) Council shall, within ten business days of receiving the appeal, arrange a hearing to deal with the appeal.
- At the hearing, Council will review the written submission of the Licensee, the City Manager and of any other persons that Council deems has the right to make a presentation.
- 60) Within five business days of the hearing, Council shall:
- approve the issue or re-issue of the License;
 - confirm the suspension, revocation or cancellation of the License;
 - approve the issue or re-issue of the License with certain conditions.



- 61) The decision of Council with regard to the approval or refusal to issue a License shall be final.
- 62) No fees for any license that is revoked, suspended or cancelled shall be refunded.

OFFENCES AND PENALTIES

- 63) Except as provided by this Bylaw, any Person who engages in or operates a Business in the City without a valid and subsisting License is guilty of an offence and is liable to a penalty:
- a. in an amount as specified in Schedule B attached to and forming part of this Bylaw or, in default of payment, imprisonment.
 - b. Each day a Business operates without a License required by this Bylaw is a new and separate offence.
- 64) The conviction of any Person for breach of Section (6) of this Bylaw shall not relieve them from compliance with this Bylaw, and in addition to any penalties, they will be required to obtain a valid License in accordance with Schedule A of this Bylaw.
- 65) A Person who breaches any other provision of this Bylaw is guilty of an offence and is liable to a penalty as specified in Schedule B of this Bylaw or, in default of payment, imprisonment.
- 66) In any prosecution for the carrying on of a Business without a valid License issued under this Bylaw, proof of one transaction shall be sufficient to establish that the Person carried on such Business without a License.
- 67) In addition to any other penalty herein, the City Manager may suspend or revoke the License of any Person committing a breach of this Bylaw.
- 68) If a Person is guilty of a subsequent offence, the penalty amounts are provided in Schedule B attached to this Bylaw.
- 69) A Bylaw Enforcement Officer may issue a Notice of Violation to any Person who the Bylaw Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.
- 70) A Notice of Violation may be issued:
- a. personally, or
 - b. by mailing a copy to the Person at their last known address.
- 71) The person to whom a Notice of Violation is issued, may, in lieu of being prosecuted for the offence, pay to the City the penalty, as outlined in Schedule B, and specified in the Notice of Violation within the prescribed time.



72) If the penalty specified on a Notice of Violation has not been paid within the prescribed time, then a Bylaw Enforcement Officer may issue a Violation Ticket or Summary Offence Ticket to any Person who the Bylaw Enforcement Officer has reasonable grounds to believe has contravened any provision of this Bylaw.

73) If a Violation Ticket or Summary Offence Ticket is issued in respect of an offence, it may:

- a. specify the penalty amount established by this Bylaw for the offence and the recording of such payment by the Court shall constitute acceptance of a guilty plea and the imposition of a fine in the specified amount; or
- b. require a person to appear in court without the alternative of making a voluntary payment.

NUMBER AND GENDER REFERENCES

74) All references in this Bylaw will be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female person, or a corporation or partnership.

SEVERABILITY

75) Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

Bylaw 2-1978, passed January 3, 1978 being a bylaw to license, regulate and control business and all amendments thereto is hereby repealed.

This Bylaw shall come into force and effect December 1, 2014

INTRODUCED AND READ a first time this 8th day of September, 2014, A.D.

READ a second time this 8th day of September, 2014, A.D.



READ a third time this 8th day of September, 2014, A.D.



SCHEDULE "A"
Attached to Bylaw 29 - 2014

Schedule of Fees and Charges

All fees listed are annual fees, unless otherwise indicated.		
Commercial Premises/Business		
<i>License fees applicable to any business operating from non-residential premises.</i>		
Type of Business	License Fee	Additional/Other Information
< 500 square feet	\$150.00	
500 to 2,499 square feet	\$200.00	
2,500 to 4,999 square feet	\$275.00	
5,000 + square feet	\$435.00	
Adult or Erotic Entertainment Facility, Body Rub Parlor, Escort Service Agency or any similar type business	\$500.00 PLUS Commercial Premises/Business Fee	
Child Care Facility	\$25.00	Must provide approval of provincial authority having jurisdiction
Non-profit organization offering local programming	\$25.00	Must provide proof of non-profit status and local programming
Taxi Broker	\$100 per vehicle PLUS applicable commercial premises license outlined above	Must provide a list of all registered vehicles
Home Based Business		
<i>License fees that are payable for any person or business who conducts their business from a residential property.</i>		
Home Based Business (unless specified below)	\$150.00	
Contractor/Subcontractor	\$275.00	
Mobile Vendor	\$150.00	Must secure all Provincial and Health Department approvals and licenses Must provide written land owner approval
Child Care Facility	\$25.00	Must provide approval of provincial authority having jurisdiction
Adult or Erotic Entertainer, Body Rubber, Escort or any similar type business	\$275.00	Applicable to these or similar business activities operating independently from a residential property
Out of Town Business		
<i>License fees that are payable for any person or business who does not have a physical Business Location within the boundaries of the City of Lloydminster.</i>		
Out of town business	\$225.00	Parent company must provide copy of


 Mayor

 City Clerk

(unless specified below)		business license to all door-to-door vendors/employees. Must provide a list of all vendors and employees with application.
Out of town Contractor or Sub-contractor	\$360.00	
Any type of show, entertainment, speaker, seminar, carnival, concert, or exhibition	\$225.00 per day	
Misc. Fees and Charges		
Administration Fee	\$25.00	
Late Payment Fee	\$75.00	

Any License issued after the 30th day of September in the current year, will be required to pay one-half of the annual fee as set forth in Schedule A, with the exception of:

- a. Any fee based on a daily rate; or
- b. Any fee based on a per vehicle rate.



SCHEDULE "B"
Attached to Bylaw 29 - 2014

Schedule of Penalties

Offense	Section	Penalty
Operate without a license	6	Double the applicable license amount
Every subsequent offense of operating without a license within the same calendar year	6	Double the applicable license amount + \$1,000.00
Any other provision of this Bylaw excepting Section 6		\$500.00
Each and every subsequent offense of any provision of this Bylaw within the same calendar year		\$1,000.00

