



# LLOYDMINSTER

## City of Lloydminster

### Minutes of a Regular Council Meeting

Date: Tuesday, August 15, 2017  
Time: 1:30 pm  
Location: Council Chambers

Members Present Mayor Gerald Aalbers  
Councillor Ken Baker  
Councillor Stephanie Brown Munro  
Councillor Aaron Buckingham  
Councillor Michael Diachuk  
Councillor Glenn Fagnan  
Councillor Jonathan Torresan

Staff Present Doug Rodwell, City Clerk  
Rick McDonald, Interim City Manager  
Don Stang, Executive Manager, Community Development Services  
Marie Pretty, Chief of Staff  
Dave Henning, Acting Executive Manager, Operations  
Wendy Leaman, Executive Coordinator  
Leo Pare, Director of Communications  
Della Loewen, Admin Support for Legislative Services  
Scott Pretty, Acting Senior Manager of Finance  
Marilyn Lavoie, Legislative Services Coordinator

- 1. Call to Order and Silent Moment of Personal Reflection**  
Mayor Aalbers called the meeting to order at 1:30 PM.

**3. Approval of the Agenda**

Motion No.: 241-2017  
Moved By: Councillor Diachuk  
Seconded By: Councillor Brown Munro

That the Agenda dated August 15<sup>th</sup>, 2017, be approved as presented.

**CARRIED**

**4. Approval of Minutes of Previous Meeting**

Councillor Baker noted that item number 8.5.3, being a sales agreement with Parkland Fuel, did not contain the dollar amount of \$36,900.00 in the motion.

Motion No.: 242-2017  
Moved By: Councillor Buckingham  
Seconded By: Councillor Fagnan

That the Regular Council Minutes dated July 17<sup>th</sup>, 2017, be approved as amended with the following amendment:

The sales price of \$36,900.00 be added to Motion No. 235-2017

**CARRIED**

**7. New Business; Department Reports; Bylaws**

**7.1 City Manager's Office**

**7.1.1 Strategic Planning**

Council noted their appreciation for the work that was done by Administration. Discussions with Administration regarding the priorities for 2018, as well as exploring new opportunities to further engage the Community.

Motion No.: 243-2017  
Moved By: Councillor Torresan  
Seconded By: Councillor Diachuk

That Council accept the 2017-2021 Strategic Planning document as information and have Communications prepare additional copies to be shared with residents.

**CARRIED**

## **7.2 Legislative Services**

### **7.2.1 Council Agenda Structure**

Motion No.: 244-2017

Moved By: Councillor Diachuk

Seconded By: Councillor Brown Munro

That Council adopt the new Council Agenda Structure as of September 11, 2017.

**CARRIED**

## **6. Public Hearing/Second and Third Reading of Bylaws**

### **6.1 Public Hearing for Bylaws**

Mayor Aalbers declared the public hearing for Bylaw 21-2017 open at 2:01 PM.

The City Clerk confirmed the public hearing was advertised in the Meridian Booster on July 26<sup>th</sup> & August 2<sup>nd</sup>. As an error was found in the initial advertisements, this public hearing was re-advertised in the Morning News on August 4<sup>th</sup> & 8<sup>th</sup>, which also met the legislative requirements. The purpose of the public hearing is for Bylaw 21-2017, being a bylaw to amend the Land Use Bylaw.

Mayor Aalbers called upon anyone wishing to speak on the bylaw.

No members of the public were present to speak during the public hearing, and Mayor Aalbers declared the public hearing closed at 2:03 PM.

#### **6.1.1 Bylaw No. 21-2017, Land Use Bylaw Amendment (Redistricting Highway 16)**

### **6.2 Second and Third Readings of Bylaws**

#### **6.2.1 Bylaw No. 21-2017, Land Use Bylaw Amendment (Redistricting Highway 16)**

Motion No.: 245-2017

Moved By: Councillor Diachuk

Seconded By: Councillor Fagnan

That Bylaw No. 21-2017, being an amendment to the Land Use Bylaw (Redistricting Highway 16), be given a second reading.

**CARRIED**

Motion No.: 246-2017  
Moved By: Councillor Diachuk  
Seconded By: Councillor Brown Munro

That Bylaw No. 21-2017, being an amendment to the Land Use Bylaw (Redistricting Highway 16), be given a third and final reading.

**CARRIED**

## **7. New Business; Department Reports; Bylaws**

### **7.3 Community Services**

#### **7.3.1 Bid for the 2020 Saskatchewan/Alberta Summer Games**

Executive Manager of Community Development Services presented the item, providing a quick overview of both the Alberta and the Saskatchewan Summer Games package.

Motion No.: 247-2017  
Moved By: Councillor Fagnan  
Seconded By: Councillor Brown Munro

That Council direct Administration to work with local partners in preparation of submitting a bid application to the 2020 Saskatchewan Summer Games.

**CARRIED**

### **7.4 Business Services**

#### **7.4.1 Purchasing Card Program**

Council held discussion on the purchasing card program, the majority noting that more information is required to make an informed decision.

Motion No.: 248-2017  
Moved By: Councillor Buckingham  
Seconded By: Councillor Torresan

That Council instruct Administration to provide additional information to discuss at a future GPC meeting.

**CARRIED**

#### **7.4.2 Small Communities Fund - Wastewater Treatment Plant 2015**

Motion No.: 249-2017

Moved By: Councillor Diachuk

Seconded By: Councillor Brown Munro

That Council approve signing the Small Communities Fund conditional grant agreement from Alberta Municipal Affairs for the Mechanical Wastewater Treatment Facility Project.

**CARRIED**

#### **7.5 Operations**

##### **7.5.1 2017 Street Improvement Project (SIP) Contract Extension - Addition of Airport Taxiways**

Council discussed the deterioration of the airport taxiway.

Administration noted that the contractor currently engaged in the Street Improvement Program (SIP) is able to complete this project and Administration could RFP the project or provide a contract extension to the current SIP With Council's approval. The Capital monies for this project have been approved in the 2017 Budget.

Councilor Torresan declared a pecuniary interest for this item and left the meeting at 3:06 PM.

Mayor Aalbers noted that any comments that had been made by Councilor Torresan prior to him declaring the conflict, should not be considered in any decision making.

Motion No.: 250-2017

Moved By: Councillor Baker

Seconded By: Councillor Fagnan

That Council grant a contract extension to the 2017 Street Improvement Program in the amount of \$208,030.00 to rehabilitate sections of the Lloydminster Airport Taxiways.

**CARRIED**

Councilor Torresan returned to the meeting at 3:07

##### **7.5.2 License of Occupation Agreement - FasGas**

Council discussed the amount of the agreement and the necessity of having consistent rates for all City properties.

Motion No.: 251-2017  
Moved By: Councillor Buckingham  
Seconded By: Councillor Torresan

That Council approve and execute the License of Occupation agreement between the City of Lloydminster and Parkland Fuel Corporation surrounding Part of Road Plan 4706EU and Part of Reg'd Plan 4236HW and Part of Reg'd Plan 4203MC within S.E. 1/4 Sec.12-TWP.50-Rge.1-W4M.

**CARRIED**

**8. Mayor/Councillor Reports**

**8.1 Mayor's Report**

Mayor Aalbers reviewed the highlights of the Mayor's report, attached. The Mayor also noted that he will be attending the CPCA and while there, signing a proclamation for their 25<sup>th</sup> Anniversary.

**9. Any Other Matters**

Councilor Torresan wished to apologize for not recognizing the pecuniary interest for item 7.5.1 prior to the start of discussions.

**10. Inquiries from the Media**

Media requested to speak with Mayor Aalbers, Councilor Torresan, Councilor Diachuk and Councilor Fagnan.

Motion No.: 252-2017

That the August 15<sup>th</sup>, 2017 Regular Council Meeting recess for a short break at 3:20 PM.

**CARRIED**

The August 15<sup>th</sup>, 2017 Regular Council Meeting reconvened at 3:52 PM with all members in attendance

**11. In Camera Session**

Motion No.: 253-2017

Moved By: Councillor Diachuk

Seconded By: Councillor Brown Munro

That the August 15<sup>th</sup>, 2017 regular Council Meeting go into a closed session at 3:52 PM.

**CARRIED**

11.1 Economic/Financial - Land (Section 17(1)(d) and (e) LAFOIP) - Land Sales

11.2 Economic/Financial - Land (Section 17(1)(d) and (e) LAFOIP) - Annexation

Motion No.: 254-2017

Moved By: Councillor Diachuk

Seconded By: Councillor Fagnan

That the August 15<sup>th</sup>, 2017 regular Council Meeting resume regular session at 6:07 PM

**CARRIED**

**12. Adjournment**

Motion No.: 255-2017

Moved By: Councillor Diachuk

That the August 15<sup>th</sup>, 2017 Council Meeting be adjourned at 6:08 PM.

**CARRIED**

**DRAFT**

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MAYOR

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CITY CLERK