



LLOYDMINSTER

CITY OF LLOYDMINSTER Regular Council - AGENDA

Meeting #: 11
Date: Monday, May 8, 2017
Time: 1:30 pm
Location: Council Chambers

Pages

1. Call to Order and Silent Moment of Personal Reflection

Reminder, all members of Council are obligated to declare a conflict of interest OR a pecuniary interest (as per S. 133 of the Lloydminster Charter) regarding any item on the agenda.

2. Additions/Deletions to the Agenda

3. Approval of the Agenda

Recommendation:

That the Agenda dated May 08, 2017 be approved.

4. Approval of Minutes of Previous Meeting

4 - 10

Recommendation:

That the Regular Council Minutes dated April 24, 2017 be approved.

5. Business Arising from the Minutes

6. Public Presentations/Acknowledgements

6.1 Proclamation - Public Works Week

11 - 11

7. New Business; Department Reports; Bylaws

7.1 City Manager's Office

7.2 Legislative Services

7.3 Community Services

7.3.1 2017 Concrete Sidewalk Improvement Program - Tender Award

12 - 16

Recommendation:

That Council approve the award of the 2017 Concrete Sidewalk Improvement Program Tender to ASL Paving Ltd. of Lloydminster, Saskatchewan for a cost of \$328,627.47 plus GST and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

OR

Council receive the 2017 Concrete Sidewalk Improvement Program Tender as information and direct administration to bring back further information to be presented at the June 12, 2017 Council Meeting.

- 7.3.2 2017 Asphalt Trail Improvement Program - Tender Award 17 - 21

Recommendation:

That Council approve the award of the 2017 Asphalt Sidewalk Improvement Program Tender to ASL Paving Ltd. of Lloydminster, Saskatchewan for a cost of \$411,666.45 plus GST and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

OR

That Council receive the 2017 Asphalt Sidewalk Improvement Program Tender as information and direct administration to bring back further information to be presented at the June 12, 2017 Council Meeting.

- 7.3.3 2016 Street Improvement Program - Release of Contract Lien Fund Holdback 22 - 24

Recommendation:

That Council approve the release of the Contract Lien Fund Holdback for the 2016 Street Improvement Program in the amount of \$287,360.36 plus GST to ASL Paving Ltd. of Lloydminster, SK.

7.4 Business Services

- 7.4.1 2017 Property Tax Mill Rate 25 - 27

Recommendation:

That Council approve the 2017 Mill Rates as presented and instruct the City Clerk to prepare the 2017 Mill Rate & Taxable Assessment Bylaw.

OR

That Council approve the 2017 Mill Rates at an alternate rate and instruct the City Clerk to prepare the 2017 Mill Rate & Taxable Assessment Bylaw.

OR

That Council instruct Administration to provide further information on the 2017 Mill Rate.

- 7.4.2 Bud Miller Tennis Court Expansion 28 - 29

Recommendation:

That Council approve the award of the Bud Miller Tennis Court Expansion to Bexson Construction of Lloydminster for \$273,000.00 plus GST and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

OR

That Council direct Administration to bring back further information to be presented at a future Council Meeting.

7.5 Operations

7.6 Strategy and Partnerships

7.7 Bylaws

7.7.1 Bylaw 17-2017 (Taxable Assessment Bylaw)

30 - 31

Recommendation:

That Bylaw 17-2017 being a bylaw for Taxable Assessment be given first reading.

8. Mayor/Councillor Reports

9. Any Other Matters

10. Inquiries from the Media

11. In Camera Session

Recommendation:

That the May 08 Regular Council Meeting go into a closed session at ____PM.

11.1 Labour/Personnel Matters (Sections 16(1)(d) LAFOIP) - Labour Matter

11.2 Economic/Financial and Other Interests (Section 17 LAFOIP) - Financial Matter

Recommendation:

That the May 08, 2017 Regular Council Meeting resume to an open session at ____PM.

12. Adjournment

Recommendation:

That the May 08, 2017 Council Meeting be adjourned at ____PM.



LLOYDMINSTER

City of Lloydminster

Minutes of a Regular Council Meeting

Meeting #: 10
Date: Monday, April 24, 2017
Time: 1:30 pm
Location: Council Chambers

Members Present
Mayor Gerald Aalbers
Councillor Ken Baker
Councillor Stephanie Brown Munro
Councillor Aaron Buckingham
Councillor Michael Diachuk
Councillor Glenn Fagnan
Councillor Jonathan Torresan

Staff Present
Rick McDonald, Interim City Manager
Kirk Morrison, Deputy City Manager
Doug Rodwell, City Clerk
Alan Cayford, Director, Operations
Lisa Buchan, Director, Business Services
Don Stang, Director, Community Services
Marie Pretty, Executive Director, City Manager Office
Wendy Leaman, Sr. Executive Assistant, Mayor/City Manager Office
Marilyn Lavoie, Executive Assistant, Office of City Manager
Leo Pare, General Manager, Communications & Marketing

1. Call to Order and Silent Moment of Personal Reflection

Mayor Aalbers called the meeting to order at 1:30 PM.

3. Approval of the Agenda

Motion No.: 144-2017
Moved By: Councillor Buckingham
Seconded By: Councillor Fagnan

That the Agenda dated April 24, 2017, be approved.

CARRIED

4. Approval of Minutes of Previous Meeting

Motion No.: 145-2017
Moved By: Councillor Diachuk
Seconded By: Councillor Brown Munro

That the Regular Council Minutes dated April 10, 2017, be approved.

CARRIED

6. Public Presentations/Acknowledgements

6.1 Proclamation - Mental Health Awareness Week

Mayor Aalbers proclaimed May 1st - 7th as Mental Health Awareness Week. Representatives were present from local health organizations to receive the proclamation.

6.2 Proclamation - Maternal Mental Health Day

Mayor Aalbers invited representatives from local health organizations to join him while he declared May 3rd, 2017 as Maternal Mental Health Day.

6.3 Proclamation - McHappy Day

Mayor Aalbers proclaimed May 3rd, 2017 as McHappy Day. Representatives were present from the local McDonalds Restaurant to receive the proclamation.

6.4 Proclamation - Pitch-In Lloydminster Week

Mayor Aalbers declared May 1st - 7th, 2017 as Pitch-In Lloydminster Week.

6.5 Proclamation - Sexual Assault Awareness Week

Mayor Aalbers proclaimed May 7th - 13th as Sexual Assault Awareness Week. Representatives were present from Lloydminster Sexual Assault & Information Centre to receive the proclamation.

6.6 Proclamation - National Organ and Tissue Donation Awareness Week

Mayor Aalbers invited representatives from the Canadian Transplant Association to join him while he declared April 23rd – 29th, 2017 as National Organ and Tissue Donation Awareness Week.

6.7 Proclamation - National Volunteer Week

Mayor Aalbers proclaimed April 23rd – 29th, 2017 as National Volunteer Week. Representatives were present from Lloydminster FCSS to receive the proclamation.

6.8 Proclamation - Public-Rail Safety Week

Mayor Aalbers proclaimed April 24th – 30th, 2017 as Public-Rail Safety Week.

7. New Business; Department Reports; Bylaws

7.1 Legislative Services

7.1.1 Review of Bylaw 16-2016 (Business License Bylaw)

Council reviewed the report on the Business License Bylaw, with Administration noting that all fees are reviewed annually.

Motion No.: 146-2017

Moved By: Councillor Diachuk

Seconded By: Councillor Fagnan

That Council receive the administrative review on Bylaw 16-2016 (Business License Bylaw) as information.

CARRIED

7.1.2 Procedure Bylaw Review

Motion No.: 147-2017

Moved By: Councillor Buckingham

Seconded By: Councillor Torresan

That Council receives the report on the development of a new procedure bylaw as information.

CARRIED

7.1.3 Amendment to 2017 Meeting Schedule

Council reviewed options for the 2017 Meeting Schedule to implement the new governance model of having both Council and Governance &

Priorities Committee Meetings. Option 2 was preferred by Council, with a few amendments, including moving May Council Meeting to May 8, 2017.

Motion No.: 148-2017

Moved By: Councillor Baker

Seconded By: Councillor Buckingham

That Council selects 2017 Meeting Schedule Option 2, holding 1 Governance and Priorities Committee Meeting and 2 Regular Council Meetings per month.

CARRIED

7.2 Community Services

7.2.1 RCMP Annual Performance Plan System (APP) Report

Motion No.: 149-2017

Moved By: Councillor Buckingham

Seconded By: Councillor Brown Munro

That Council accept the RCMP Annual Performance Plan as information.

CARRIED

7.3 Business Services

7.3.1 2016 Audited Consolidated Financial Statements

A representative from Wilkinson Livingston Stevens LLP Charter Accountants presented the Audited Financial Statements.

Councillor Brown Munro left the meeting at 3:02 PM and rejoined at 3:04 PM.

Motion No.: 150-2017

Moved By: Councillor Torresan

Seconded By: Councillor Brown Munro

That Council approve the 2016 Audited Consolidated Financial Statements.

CARRIED

7.3.2 Saskatchewan PTIC 2017 Grant Application

Discussion was held on the province's request for clarification on the City's two grant applications submitted under the PTIC grant program.

Motion No.: 151-2017

Moved By: Councillor Fagnan

Seconded By: Councillor Brown Munro

That Council resolve the Wastewater Treatment Plant is the City of Lloydminster's number one infrastructure priority for the Saskatchewan PTIC grant application and that the Highway 17 North-South Corridor grant application be withdrawn from the Saskatchewan PTIC.

CARRIED

7.4 Engineering

7.4.1 2017 Street Improvement Program - Tender Award

Councillor Torresan left the meeting at 3:34 PM and rejoined at 3:36 PM.

Motion No.: 152-2017

Moved By: Councillor Baker

Seconded By: Councillor Diachuk

That Council approve the award of the 2017 Street Improvement Program Tender to ASL Paving Ltd. of Lloydminster, SK for a cost of \$1,595,866.26 plus GST and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

CARRIED

7.4.2 2017 Water and Sewer Main Replacement Program - Tender Award

Motion No.: 153-2017

Moved By: Councillor Baker

Seconded By: Councillor Diachuk

That Council approve the award of the 2017 Water and Sewer Main Replacement Program Tender to Rusway Construction Ltd. for a cost of \$1,288,001.25 plus GST and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

CARRIED

7.5 Operations

7.5.1 Residential Curbside Collection Fees

Council discussed the use of garburators and if they create issues for the city's treatment system. Administration provided clarification that the use of garburators does not create problems at this time.

Motion No.: 154-2017

Moved By: Councillor Diachuk

Seconded By: Councillor Fagnan

That Council instruct the City Clerk to amend Bylaw 39-2014 Schedule B to update the curbside collection fees.

CARRIED

7.7 Bylaws

7.7.1 Bylaw 15-2017 (Amendment to Bylaw 39-2014: Refuse Collection Bylaw)

Motion No.: 155-2017

Moved By: Councillor Diachuk

Seconded By: Councillor Torresan

That Bylaw 15-2017, being a bylaw to amend Bylaw 39-2014 (Refuse Collection Bylaw), be given first reading.

CARRIED

9. Mayor/Councillor Reports

9.1 Mayor Report

See Mayor's Report attached.

Council welcomed Rick McDonald as the Interim City Manager.

Mayor Aalbers encouraged all residents to take part in the Pitch-In Week and Hazardous Roundup.

Mayor Aalbers also reported that the City Surplus Auction will be held on Saturday April 29, 2017 at the Lloydminster Golf & Curling Center.

11. Inquiries from the Media

Media requested to speak with Mayor Aalbers, Councillor Torresan, and Councillor Baker.

Motion No.: 156-2017

Moved By: Councillor Diachuk

Seconded By: Councillor Fagnan

That the April 24, 2017 Regular Council Meeting recess for a short break at 4:02 PM.

CARRIED

12. In Camera Session

The media interviews were conducted and then the Council Meeting reconvened at 4:02 PM with all members in attendance.

Motion No.: 157-2017

Moved By: Councillor Diachuk
Seconded By: Councillor Fagnan

That the regular Council Meeting go into a closed session at 4:03 PM.

CARRIED

12.1 Economic/Financial - Land (Section 17(1)(d) and (e) LAFOIP)
Property Listing, Land Reserve, Land Sale

Motion No.: 158-2017
Moved By: Councillor Diachuk
Seconded By: Councillor Fagnan

That the April 24th Regular Council Meeting resume to a regular session at 5:35 PM.

CARRIED

13. Adjournment

Motion No.: 159-2017
Moved By: Councillor Diachuk

That the April 24th, 2017 Council Meeting be adjourned at 5:36 PM.

CARRIED

MAYOR

CITY CLERK

PROCLAMATION
"Public Works Connects Us"
PUBLIC WORKS WEEK
MAY 21-27, 2017

WHEREAS: *public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of the City of Lloydminster; and*

WHEREAS: *such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and*

WHEREAS: *the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services"; and*

WHEREAS: *it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;*

WHEREAS: *Public Works Week also recognizes the contributions of public works professionals.*

NOW THEREFORE, *I, Gerald Aalbers Mayor of the City of Lloydminster, do hereby proclaim the week of **May 21-27, 2017**, as **Public Works Week** in Lloydminster*

Dated this 8th day of May, 2017.

Gerald S. Aalbers, Mayor

Subject Matter: ES-0141-17 2017 Concrete Sidewalk Improvement Program – Tender Award	
Report Information	
Department: Engineering Services	Report No: ET-004-17
Prepared By: Brendan Schlamp	Attachments: Location Map
	Council Meeting Date: 05/08/2017

Issue:

The Concrete Sidewalk Improvement Program is a part of the Street Improvement Program that aims to maintain and improve the City’s pedestrian transportation system.

Discussion and Relevant Information:

The 2017 Concrete Sidewalk Improvement Program is a sub-program of the 2017 Street Improvement Program.

The Concrete Sidewalk Improvement Program contract consists primarily of new concrete sidewalk construction to increase the City’s sidewalk/trail connectivity. Additional work includes large repairs and replacements that are too large to include in the City’s Operations projects. Work under this agreement will be done in the following areas:

- 46 Street from 50 Avenue to 52 Avenue;
- 51 Avenue from 39 Street to 41 Street;
- 62 Avenue from 44 Street to 47 Street; and
- 57B Avenue Close North of 37 Street.

Administration issued a Request for Qualification (RFQ) tender for surface works Contractors on January 20, 2017. The RFQ closed on February 2, 2017; five (5) Proponents submitted and were successful in prequalifying for the Concrete Sidewalk Improvement Program. The prequalification document was publically advertised on the Alberta Purchasing Connection, Sask Tenders, and the Lloydminster Construction Association posted to CoolNet.

The 2017 Concrete Sidewalk Improvement Program tender document was issued on March 31, 2017 to the five (5) prequalified companies. On April 25, 2017 the tender period closed with two of five prequalified companies submitting a Bid. Of the bids that were submitted, ASL Paving Ltd. provided the lowest bid of **\$328,627.47** plus GST.

Two (2) bids were received as follows:

Contractor	Total Tender Amount (including provisional portions)
ASL Paving Ltd.	\$328,627.47
Raiders Site Services Ltd.	\$423,440.00

The construction of this project is anticipated to start in early June 2017 with construction expected to be completed by September 30, 2017.

Opportunities/Alternatives and Their Implications:

1. Approval of the tender price from ASL Paving Ltd. and execution for the 2017 Concrete Sidewalk Improvement Program contract will allow the construction to be completed in the allotted time.
2. By not approving, the construction season will be shortened by approximately one month, introducing the risk of not completing the Concrete Sidewalk Improvement Program by the contract end date of September 30, 2017.

Legal Review:

None.

Budget/Financial Implications:

The 2017 Concrete Sidewalk Improvement Program is a sub-program of the Street Improvement Program that consists of several components and has been budgeted as follows:

• 2017 Street Improvement Program	\$3,180,000.00
○ <i>Street Improvement Program</i>	<i>\$1,595,866.26</i>
○ <i>Concrete Sidewalk Improvement Program</i>	<i>\$328,627.47</i>
○ <i>Asphalt Trail Improvement Program</i>	<i>\$411,666.45</i>
○ <i>Engineering/Geotechnical</i>	<i>\$200,000.00</i>
○ 2016 Street Improvement Program Carry-over	<i>\$350,000.00</i>
○ Project Contingency Fund	<i>\$250,000.00</i>

The Street Improvement Program is funded primarily through depreciation in the amount of \$3,000,000.00 with an additional \$180,000.00 from Parks for asphalt trail improvements at Bud Miller All Seasons Park and at Kiwanis Park.

Administration is investigating the potential for additional Work on 40 Avenue that may be included to utilize any remaining budget.

Environmental Implications:

If contamination is encountered during construction, contaminated soils would be disposed of at a qualified receiving facility and replaced with clean soil.

Alignment with Strategic Plan:

Sustainable Infrastructure

The Concrete Sidewalk Improvement Program (CSIP) will be an annual program consisting of infrastructure improvements to our pedestrian transportation systems. The CSIP will primarily focus on new concrete sidewalk construction to increase the City's sidewalk/trail connectivity. Secondary work will include large repairs and replacements that are too large to include in the City's Operation projects. These infrastructure repairs are needed to meet current and future transportation needs of residents and visitors in the City, improving connectivity of our sidewalk and trail system and safety for roadway users.

Vibrant City

Increasing the connectivity of pedestrian travel will provide more options for patrons and visitors of Lloydminster to travel as well as increase the safety of all users of the City's pedestrian transportation system.



Administrations recommendation to Council:

- 1) That Council approve the award of the 2017 Concrete Sidewalk Improvement Program Tender to ASL Paving Ltd. of Lloydminster, Saskatchewan for a cost of **\$328,627.47** plus GST and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

OR

- 2) That Council receive the 2017 Concrete Sidewalk Improvement Program Tender as information and direct Administration to bring back further information to be presented at the June 12, 2017 Council Meeting.

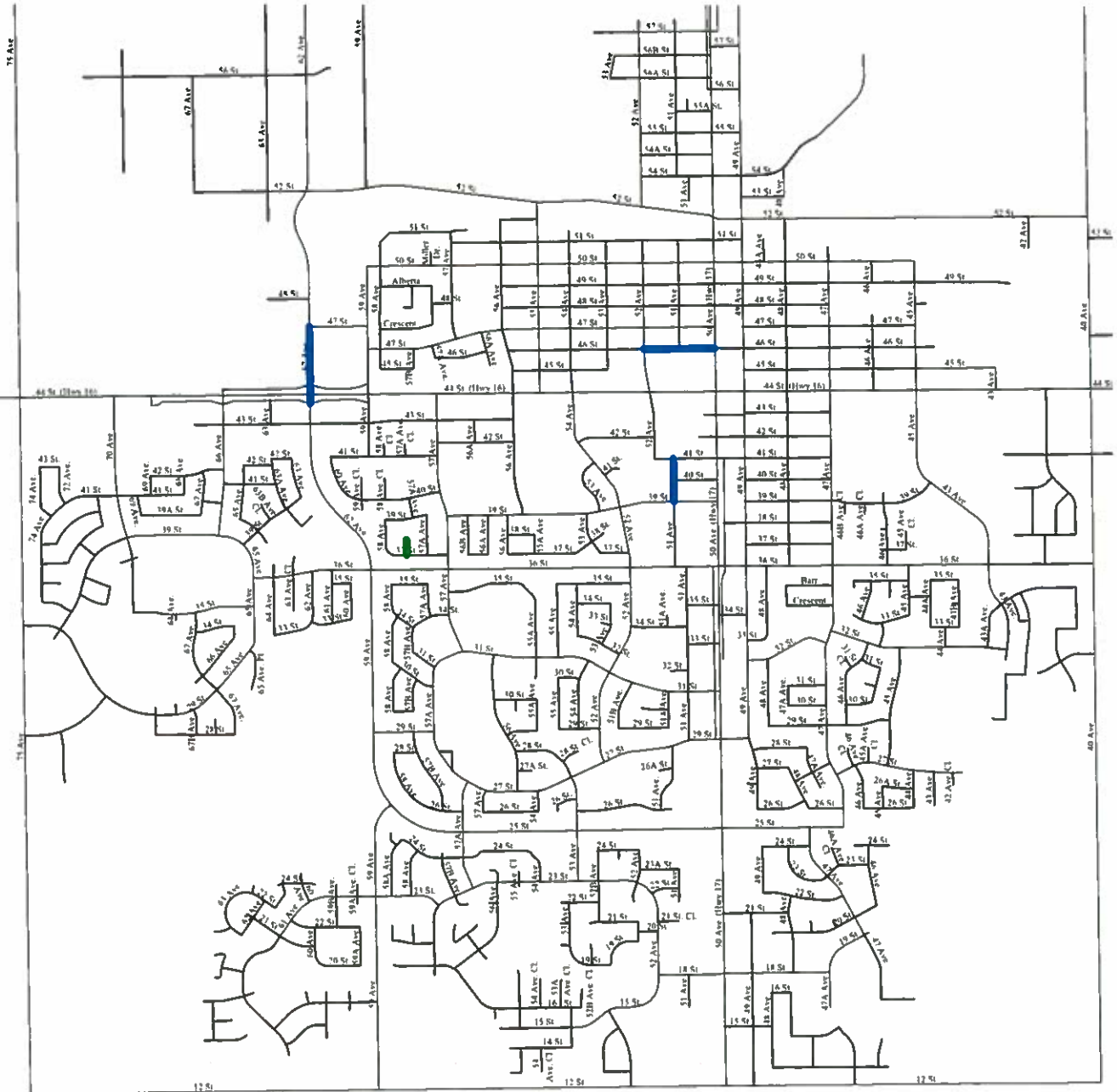
Department Approval

 Terry Burton	APR 27 2017 Date - April 27, 2017	 Director Don Stang	May-01-2017 Date
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City Manager/CAO Approval

 City Clerk Doug Rodwell	MAY 01 2017 Date	 City Manager	MAY 01 2017 Date
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- Concrete Sidewalk Construction** █
- 62 Avenue from 44 Street to 47 Street
 - 46 Street from 50 Avenue to 52 Avenue
 - 51 Avenue from 39 Street to 41 Street (Provisional)
- Concrete Sidewalk Rehabilitation** █
- 57B Avenue Close North of 37 Street



The City of Lloydminster

Engineering Services



**2017 Concrete Sidewalk
Improvement Program
Project Location Map**

Drawn by:	BRS
Date:	April 26, 2017
Drawing #:	1 of 1



**City of Lloydminster
Agenda Report**

Subject Matter: ES-0141-17 2017 Asphalt Trail Improvement Program – Tender Award

Report Information

Department: Engineering Services

Report No: ET-005-17

Prepared By: Brendan Schlamp

Attachments: Location Map

Council Meeting Date: 05/08/2017

Issue:

The Asphalt Trail Improvement Program is a part of the Street Improvement Program that aims to maintain and improve the City's pedestrian transportation system.

Discussion and Relevant Information:

The 2017 Asphalt Trail Improvement Program is a sub-program of the 2017 Street Improvement Program.

The 2017 Asphalt Trail Improvement Program contract consists of new construction, re-construction, and rehabilitating asphalt trails. Work under this agreement will be done in the following areas:

- 62 Avenue from 47 Street to 52 Street;
- At City Hall;
- Bud Miller All Seasons Park; and
- Kiwanis Park.

Administration issued a Request for Qualification (RFQ) tender for surface works Contractors on January 20, 2017. The RFQ closed on February 2, 2017 and three (3) Proponents submitted and were successful in prequalifying for the Asphalt Trail Improvement Program. The prequalification document was publically advertised on the Alberta Purchasing Connection, Sask Tenders, and the Lloydminster Construction Association posted to CoolNet.

The 2017 Asphalt Trail Improvement Program tender document was issued on April 10, 2017 to the three (3) prequalified companies. On April 26, 2017 the tender period closed with all prequalified companies submitting a Bid. Of the bids that were submitted, ASL Paving Ltd. provided the lowest bid of **\$411,666.45** plus GST.

Three (3) bids were received as follows:

Contractor	Total Tender Amount (including all provisional portions)
ASL Paving Ltd.	\$411,666.45
E Construction Ltd.	\$540,202.50
Sveer Maintenance Ltd.	\$550,427.45

The construction of this project is anticipated to start in early June 2017 with construction expected to be completed by September 30, 2017.

Opportunities/Alternatives and Their Implications:

1. Approval of the tender price from ASL Paving Ltd. and execution for the 2017 Asphalt Trail Improvement Program contract will allow the construction to be completed in the allotted time.
2. By not approving, the construction season will be shortened by approximately one month, introducing the risk of not completing the Asphalt Trail Improvement Program by the contract end date of September 30, 2017.

Legal Review:

None.

Budget/Financial Implications:

The 2017 Asphalt Trail Improvement Program is a sub-program of the Street Improvement Program that consists of several components and has been budgeted as follows:

• 2017 Street Improvement Program	\$3,180,000.00
o Roads	\$1,595,866.26
o Concrete Sidewalk Improvement Program	\$328,627.47
o Asphalt Trail Improvement Program	\$411,666.45
o Engineering/Geotechnical	\$200,000.00
o 2016 Street Improvement Program Carry-over	\$350,000.00
o Project Contingency Fund	\$250,000.00

The Street Improvement Program is funded primarily through depreciation in the amount of \$3,000,000.00 with an additional \$180,000.00 from Parks for asphalt trail improvements at Bud Miller All Seasons Park and at Kiwanis Park.

Administration is investigating the potential for additional Work on 40 Avenue that may be included to utilize any remaining budget.

Environmental Implications:

If contamination is encountered during construction, contaminated soils would be disposed of at a qualified receiving facility and replaced with clean soil.

Alignment with Strategic Plan:

Sustainable Infrastructure

The Asphalt Trail Improvement Program (ATIP) will be an annual program consisting of infrastructure improvements to our pedestrian transportation systems. The ATIP will primarily focus on new asphalt trail construction to increase the City's sidewalk/trail connectivity. Secondary work will include rehabilitation work to existing aged asphalt trails. These infrastructure repairs are needed to meet current and future transportation needs of residents and visitors in the City, improving connectivity of our sidewalk and trail system and safety for roadway users.

Vibrant City

Increasing the connectivity of pedestrian travel will provide more options for residents and visitors of Lloydminster to travel as well as increase the safety of all users of the City's pedestrian transportation system.


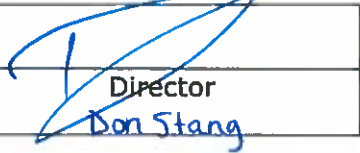
Administrations recommendation to Council:

- 1) That Council approve the award of the 2017 Asphalt Trail Improvement Program Tender to ASL Paving Ltd. of Lloydminster, Saskatchewan for a cost of **\$411,666.45** plus GST and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.



OR

- 2) That Council receive the 2017 Asphalt Trail Improvement Program Tender as information and direct Administration to bring back further information to be presented at the June 12, 2017 Council Meeting.

Department Approval

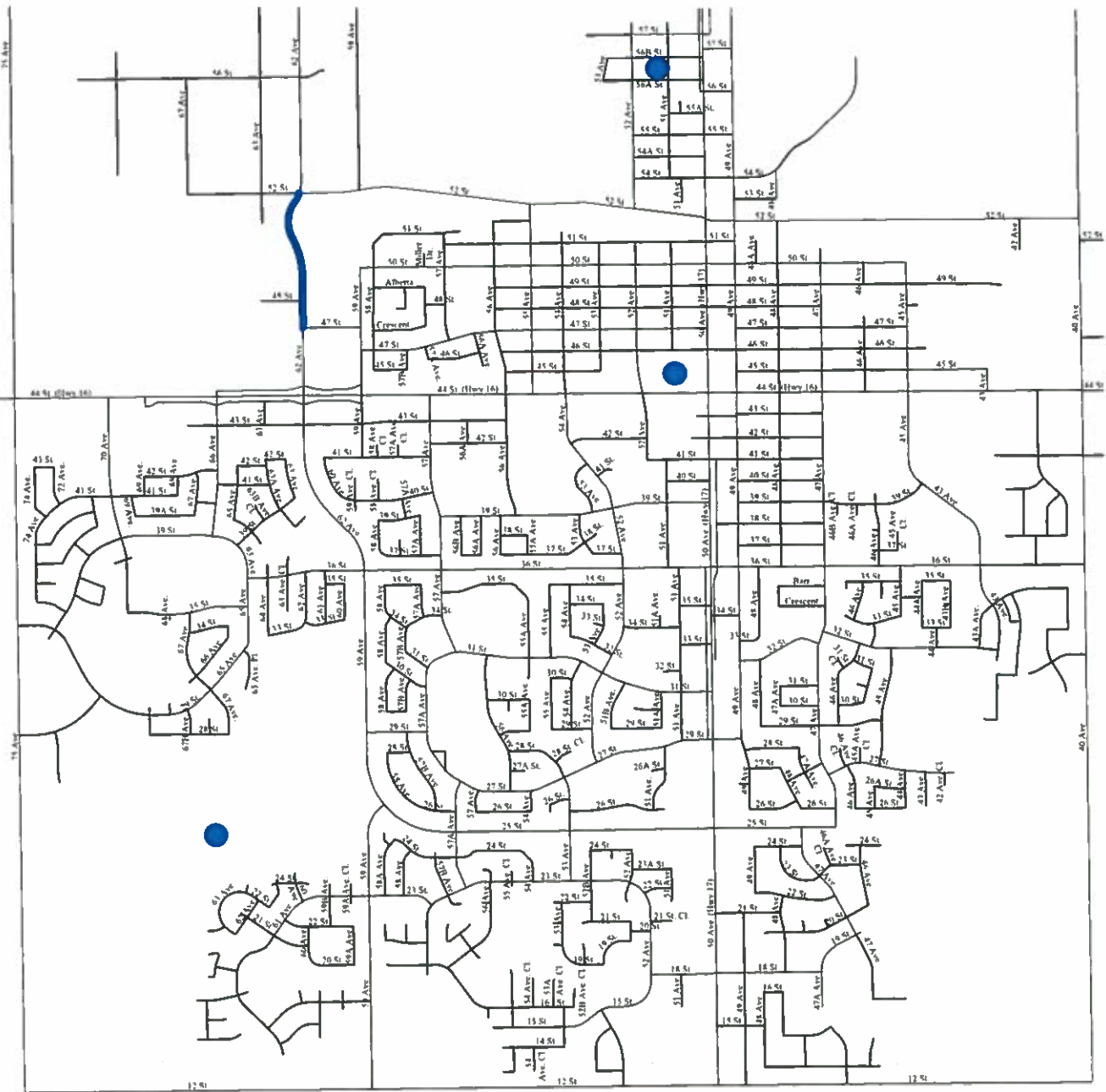
 Terry Burton	APR 26 2017 Date - April 26, 2017	 Director Don Stang	May-01-2017 Date
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City Manager/CAO Approval

 City Clerk Doug Radwin	MAY 01 2017 Date	 City Manager,	MAY 01 2017 Date
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Asphalt Trail Construction

- 62 Avenue from 47 Street to 52 Street
- City Hall
- Bud Miller All Seasons Park
- Kiwanis Park



Drawing path: Z:\WSIDES\Projects\TR\Current\0141-17-2017 Street Improvement Program\C-Engineering Documents\2-Prelim Design\Map.dwg Plotted: May 01, 2017 9:55:39 AM

The City of Lloydminster

Engineering Services



**2017 Asphalt Trail
Improvement Program**
Project Location Map

Drawn by:	BRS
Date:	April 26, 2017
Drawing #:	1 of 1



**City of Lloydminster
Agenda Report**

Subject Matter: Release of Contract Lien Fund Holdback - ES-0130-16 2016 Street Improvement Program in the amount of \$287,360.36 plus GST to ASL Paving Ltd.

Report Information

Department: Engineering Services

Report No: ET-003-17

Prepared By: Brendan Schlamp

Attachments: N/A

Council Meeting Date: 21/08/2017

Issue:

The Street Improvement Program is an annual program that maintains and improves the City's Transportation System. The Street Improvement Program repairs and/or replaces City infrastructure on the surface within the road right of way.

Discussion and Relevant Information:

BAR Engineering recommends the release of the Contract Lien Fund Holdback for the 2016 Street Improvement Program (SIP) in the amount of **\$287,360.36 plus GST** to ASL Paving Ltd.

The 2016 SIP project included surface works in the following areas:

- The intersection of 12 Street and 40 Avenue;
- The intersection of 25 Street and 50 Avenue;
- The intersection of 29 Street and 50 Avenue;
- The intersection of 44 Street and 40 Avenue;
- The intersection of 67 Street and 75 Avenue;
- 25 Street from 50 – 57A Avenue;
- The intersection of 35 Street and 65 Avenue;
- 50 Street from 45 – 46 Avenue;
- 65 Street from 50 – 53 Avenue
- 43 Avenue from 27 Street to the end of the cul-de-sac;
- Bud Miller All Seasons Park Entrance;
- The addition of a Bus Bay at Father Gorman Community School;
- Russ Robertson Parking Lot Upgrades;
- 52 Street from 62 – 63 Avenue;
- 27 Street from 43 -45A Avenue;
- Cemetery Road from 48 Avenue to the Cemetery Entrance; and
- Right of Way Grading adjacent to the Synergy Credit Union.

Opportunities/Alternatives and Their Implications:

1. Release of the Construction Lien Holdback fund is required by Contract and to be released 45 days after the Construction Completion Certificate has been issued to the Contractor.
2. By not approving, the City may incur additional late charges on the amount owing to the Contractor.

Legal Review:

N/A

Budget/Financial Implications:

N/A

Environmental Implications:

N/A

Alignment with Strategic Plan:

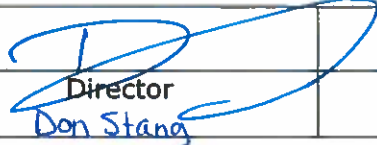
Sustainable Infrastructure

The Street Improvement Program is an annual program that consists of milling existing roadway surfaces, asphalt concrete pavement overlays, miscellaneous concrete curb, gutter and sidewalk repairs, and miscellaneous roadway patching / repairs. These infrastructure repairs are needed to meet current and future transportation needs of residents and visitors in the City, improving drivability and safety for roadway users.

Administrations recommendation to Council:

- 1) That Council approve the release of the Contract Lien Fund Holdback for the 2016 Street Improvement Program in the amount of **\$287,360.36 plus GST** to ASL Paving Ltd. of Lloydminster, SK.

Department Approval

 Terry Burton	APR 27 2017 Date - April 27, 2017	 Director Don Stang	05-01-2017 Date
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City Manager/CAO Approval

 City Clerk Daisy Rodwell	MAY 01 2017 Date	 City Manager	MAY 01 2017 Date
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Subject Matter: 2017 Property Tax Mill Rate & Taxable Assessment Bylaw	
Report Information	
Department: Business Services	Report No: F21-2017
Prepared By: Kyle Sattler	Attachments: Draft 2017 Mill Rate & Taxable Assessment Bylaw
	Council Meeting Date: 08/05/2017

Issue: The Finance department has calculated the 2017 Mill Rates, with a Municipal Levy Mill Rate of 4.4594 mills, a Capital Project Levy Mill Rate of 0.8301 mills and a Seamless Education Delivery Levy Mill Rate of 0.563 mills.

Discussion and Relevant Information:

The City continues to work on balancing the creation of revenue to operate the municipality while minimizing the financial impact on residents and businesses located within our boundaries. The total taxable assessment for 2017 is \$4.576 billion, which is down from \$4.992 billion in 2016. The total decrease in taxable assessments is 8.3%, which includes a 9.6% decrease to residential assessments and a 5.0% decrease to non-residential assessments.

In 2017, with the assessment and proposed mill rate changes, the tax levy will raise an estimated \$28.195 million compared to \$27.140 million in 2016. Included in this amount is the Municipal Levy of \$23.771 million, which is a 4% increase, as approved in the 2017 Budget. Also included is the Capital Projects Levy of \$4.425 million, which was budgeted at the same amount as last year. Due to the decrease in the assessments, the Municipal Levy Mill Rate will increase to 4.4594 mills to accommodate the 4% overall tax increase and the Capital Project Levy Mill Rate will increase to 0.8301 mills.

The Saskatchewan Government has confirmed the Education Mill Rates that are required in Lloydminster by Order in Council dated April 26, 2017. The 2017 rates are: Commercial 4.0185 mills, Agricultural 2.8314 mills and Residential 2.8314 mills. These rates reflect an 18.2% increase to Residential/Agricultural rates and a 14.6% increase to Commercial rates as required by the requisition of the province of Alberta. The City has a separate Seamless Education Delivery Mill Rate of 0.563 mills, which remains the same as 2016 rate. This raises an estimated \$2.497 million for the 2017 Seamless Education Delivery levy.

Council has approved a total dollar value of \$145,000 to be collected from the Business Improvement District by way of special levy. The 2017 rate is 2.0142 mills as compared to 1.83 mills in 2016. This increase in the Mill Rate is directly attributable to the decrease in assessments in the Business Improvement District.

The Commercial Mill Rate Factor to be applied against all Municipal Mill Rates for all non-Residential properties will remain unchanged from 2016 at a rate of 1.6 mills.

Administration is recommending the approval of a Municipal Levy Mill Rate of 4.4594 mills, a Capital Project Levy Mill Rate of 0.8301 mills and a Seamless Education Delivery Levy Mill Rate of 0.563 mills. The total 2017 Mill Rate change is 1.0337 mills in comparison to the 2016 rates for residential properties with a 0.5978 mills increase to the municipal Mill Rates and a 0.4359 mills increase to the education Mill Rates.

The average residence with an assessment value of \$350,000 in 2016, will see a monthly increase of \$2.32 on their 2017 tax notice due to municipal taxes and \$4.77 due to provincial education taxes. Notices will be printed and mailed out before the end of May 2017. Taxes are due June 30, 2017.

Administration is requesting that Council instruct the City Clerk to prepare a bylaw to authorize the levy of taxes in the amount of \$28,195,665 for municipal purposes, \$16,398,940 for Provincial Education requisitions (including Seamless) and an additional \$145,000 by way of special levy against Commercial property within the Business Improvement District.

Opportunities/Alternatives and Their Implications:

1. Approval of the 2017 Mill Rate

PROS	CONS
In order to levy the tax funds as approved in the 2017 Budget, tax notices will be mailed to residents in a timely manner.	A delay in the approval of the Mill Rate will impact the processing and mail out to residents.
Ability to collect the \$28,195,665 levy approved by Council in the 2017 annual budget.	A delay in the approval of the Mill Rate will directly impact the recognition and collection of tax fund revenue.

Legal Review: N/A

Budget/Financial Implications:

As identified in the 2017 Budget, a required tax revenue of \$28.195 million was approved, which included a 4% increase to total tax revenue. The proposed Mill Rates will generate these revenues based on the current assessment values.

Environmental Implications: N/A

Alignment with Strategic Plan:

Healthy Financial Position

Healthy Financial Position

Funds will be levied to support City operations.

Administrations recommendation to Council:

1. That Council approve the 2017 Mill Rates as presented and instruct the City Clerk to prepare the 2017 Mill Rate & Taxable Assessment Bylaw


OR

2. That Council approve the 2017 Mill Rates at an alternate rate and instruct the City Clerk to prepare the 2017 Mill Rate & Taxable Assessment Bylaw.


OR

3. That Council instruct Administration to provide further information on the 2017 Mill Rate.

Department Approval

<i>Kyle Sattler</i>	Apr 17/17		April 27, 2017
Report Author- Kyle Sattler	Date	Director - Lisa Buchan	Date

City Manager/CAO Approval

<i>for</i> <i>MDawie</i>	April 27, 2017		May 1/17
for Doug Rodwell-City Clerk	Date	City Manager- Rick McDonald	Date

Subject Matter: Bud Miller Tennis Court Expansion	
Report Information	
Department: Business Services	Report No: PS-02-2017
Prepared By: Pete McHugh	Attachments:
	Council Meeting Date: 08/05/2017

Issue:

The 2016 Facility Master Plan identified a need for the construction of two additional tennis courts in Lloydminster. In collaboration with the local Tennis Association, it was decided that the best location for additional courts would be located at Bud Miller Park, adjacent to the existing Tennis Courts. This was identified as the most appropriate location as the supporting infrastructure is already in place, and would allow for additional programming and improvements to the City’s ability to host local and Provincial Competitions.

Discussion and Relevant Information:

On April 7th 2017, Property Services issued a public Request for Proposal (RFP) for the Construction of two additional Tennis Courts at Bud Miller Park. The City received one (1) proposal from Bexson Construction Ltd. of Lloydminster. On review, this proposal met both the mandatory requirements and the requirements identified in the Evaluation Criteria.

The bid price proposed by Bexson Constructions was above the approved budget limit, so the City requested that the Lighting section be deleted from the Scope of Work and a revised lump sum cost be submitted.

A revised Bid price of \$273,000.00 was received by the City.

Opportunities/Alternatives and Their Implications:

1. Approval of the award for the Bud Miller Tennis Court Expansion will allow the project to proceed in the 2017 Construction season.
2. Not approving the Tennis Court expansion will limit the City’s ability to provide programming activities and hosting local and Provincial competitions.

Legal Review: N/A

Budget/Financial Implications:

\$300,000.00 was allocated to this project in the 2017 Capital Budget.



Environmental Implications:

This project will result in the removal of mature pine trees. The Parks department will be planting new trees in an alternate location.

Alignment with Strategic Plan:

Vibrant City

This project will enhance the City's opportunities to host local and provincial events.

Administrations recommendation to Council:

- 1) That Council approve the award of the Bud Miller Tennis Court Expansion to Bexson Construction of Lloydminster for \$273,000.00 plus GST and that the Mayor and City Clerk be authorized to sign and seal all necessary documents.

OR

- 2) That Council direct Administration to bring back further information to be presented at a future Council Meeting.

Department Approval

	27 April 2017		April 27, 17
Report Author - Pete McHugh	Date	Director - Lisa Buchan	Date

City Manager/CAO Approval

	May 1/17		May 1/17
City Clerk - Doug Rodwell	Date	City Manager - Rick McDonald	Date

BYLAW NO. 17-2017

A BYLAW OF THE CITY OF LLOYDMINSTER IN THE PROVINCES OF SASKATCHEWAN AND ALBERTA TO AUTHORIZE THE LEVY OF TAX ON THE TAXABLE ASSESSMENT AND TAXABLE SUPPLEMENTARY ASSESSMENT FOR THE YEAR 2017 AS PROVIDED IN THE LLOYDMINSTER CHARTER

THE COUNCIL OF THE CITY OF LLOYDMINSTER in the Provinces of Saskatchewan and Alberta hereby enacts as follows:

WHEREAS, the Council is required under Section 302 of the Lloydminster Charter to authorize a Levy upon all taxable assessments within the City;

- 1) of a rate or rates deemed sufficient to raise the amount of taxes to at least meet the expenditures having regard to estimated sources of revenues from other sources as shown in the current year budget, and
- 2) any other rates required by law.

AND WHEREAS the Council is required under Section 319 of the Lloydminster Charter to authorize a levy upon all taxable supplementary assessments within the City if a supplementary assessment bylaw has been passed,

AND WHEREAS it has been determined that the taxable assessment for the City of Lloydminster for the year 2017 is as follows:

General Municipal Purposes	\$4,576,214,930
Lloydminster Public School Division	\$3,655,489,283
Lloydminster Roman Catholic School Division	\$780,858,427

NOW THEREFORE, be it resolved that the Council of the City of Lloydminster enacts as follows:

- 1) The purpose of this bylaw is to authorize the levying of a tax upon all taxable property shown on the assessment and tax roll and a supplementary tax for property in respect of which supplementary assessments have been prepared.
- 2) The supplementary property tax rates for 2017 are the same as the property tax rates established by this bylaw.
- 3) The following rates for the purposes shown are authorized and shall be levied for the year 2017.

Purpose	Rate per Thousand of Taxable	Estimated Taxable Assessment	Estimated Revenue
General Municipal Purpose	4.4594	\$4,576,214,930	\$23,770,777
Capital Projects	0.8301	\$4,576,214,930	\$4,424,889
Seamless Education Delivery	0.5630	\$4,436,338,790	\$2,497,659
Business Improvement District (Bylaw 31-89)	2.0142	\$71,989,290	\$145,001

- 3) There shall be established the following local property classes in the City of Lloydminster, and the mill rate factors set out shall be applied to the General Municipal Purpose levy and to the Capital Projects levy which would otherwise apply to this class of property within the City and shall not be applied to the Seamless Education Delivery levy.

Local Property Class	Local Mill Rate Factor
1 Farm Land	1.0
2 Residential	1.0
3 Non-Residential	1.6
4 Machinery and Equipment	1.6

- 4) That for the year 2017 there shall be levied a Saskatchewan Education Property Tax Mill Rate on each dollar of taxable assessment for the Lloydminster Public School Division and the Lloydminster Roman Catholic School Division supporters, as follows:

Agricultural Property Mill Rate	2.8314 Mills
Residential Property Mill Rate	2.8314 Mills
Commercial Property Mill Rate	4.0185 Mills

- 5) That the estimated revenue for the Lloydminster Public School Division and the Lloydminster Roman Catholic School Division based on the above noted taxable assessments and education mill rates shall be as follows (Includes Seamless):

Lloydminster Public School Division.....	\$12,922,166
Lloydminster Roman Catholic School Division.....	\$3,476,773

This Bylaw shall come into full force and effect on the final passing thereof,

INTRODUCED AND READ a first time this ___ day of _____, 2017, A. D.

Read a second time this ___ day of _____, 2017, A. D.

Read a third time this ___ day of _____, 2017, A. D.

Date signed _____

MAYOR

Date signed _____

CITY CLERK